

PLEASANTON CITY COUNCIL
City Council Chambers – 1608 Laurel Street
December 21, 2020
6:00 p.m.
REGULAR COUNCIL MEETING MINUTES

Attending members included: Council Members Jake Mattingley, Danielle Souza, Chris Ellis, and Aaron Portmann Also present were City Administrator Erica Kern, City Clerk Teresa Whitaker, and Jackie Taylor of the *Linn County News*
Absent: Ashley Toms

CALL MEETING TO ORDER: Mayor Frisbie opened the meeting at 6:00 pm with the Pledge of Allegiance.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Frisbie had no comments. The Mayor asked if Erica had any executive sessions. Kern requested a 15-minute executive session for legal purposes with meeting to resume at 6:17pm. Aaron motioned the same. Danielle 2nd the motion. Motion carried 4-0. Executive session ended at 6:17 pm with no action taken. Motion by Aaron for a 10-minute executive session for legal purposes to include Tristan with meeting to resume at 6:28 pm. 2nd by Danielle. Motion carried 4-0. At 6:28 pm, the executive session ended with no action taken. Kern requested an additional executive session for 15 minutes with meeting to resume at 6:45 pm. Aaron motioned the same. Danielle 2nd. Motion carried 4-0. Executive session ended at 6:45 pm with no action taken. Kern requested an executive session for trade secrets to include Brandon McGinnis for 15 minutes. Aaron motioned the same with meeting to resume at 7:01 pm. 2nd by Chris Ellis. Motion carried 4-0. Executive session ended with no action taken. Motion by Danielle for an additional executive session for trade secrets to include Brandon McGinnis for 5 minutes to reconvene at 7:07 pm. 2nd by Aaron. Motion carried 4-0. Executive session ended with no action taken at 7:07 pm. At 7:07 pm, Danielle made a motion for an executive session for legal purposes for 10 minutes. 2nd by Jake. Motion carried 4-0. Executive session ended at 7:16 pm with no action taken. A motion was then made by Jake to allow the Mayor to enter in a contract with Prairie Lake Ventures LLC owned by Brandon and Becky McGinnis for property at the east with the contingency that the property is non-transferable without the city's approval. Aaron Portmann 2nd. Motion carried 4-0. Jake explained that the city is entering into an agreement with McGinnis to develop the west side of the east lake. McGinnis will buy it to develop it. The potential is up to 70 lots available when the development is complete. McGinnis stated Pleasanton can now compete with neighboring communities. The Mayor stated that the plus side is that this is a joint venture with the city. Brandon stated the development has the potential for a 15-million-dollar valuation. McGinnis stated that everything that is done out there will be for the betterment of the community.
- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:**
Kern stated earlier in the year we were talking about a recreation committee with the school. Kern stated we are already helping with bitty ball and ball association.
There is still \$5100.00 left in the CDBG-CV account for COVID 19 relief.
We received a CUP application for a business. Several building permits have been issued lately. All the grant apps have been closed out except one.
Casey and Erica sat in on a KDOT conference last week for Phase 2 of the sidewalk project.
Kern attended 2 training sessions last week. The Economic Development training made her feel as if the city is headed in the right direction. One of the most important things you can focus on is having a good codes enforcement officer and program in place. Kern added we are well on our way to having that with our codes officer.
Financials were presented. There is still money in the USDA grant for the community center. Kern mentioned that the financials for the year had a formula error which resulted in the budget cash report being off by 25.00.
- C. APPROVE CONSENT AGENDA:**
1. December 7, 2020 Regular Meeting minutes
 2. Regular Council Disbursements - **\$15,014.48**
 3. Payroll Disbursements- **\$16,692.54**
 4. Mandatory Disbursements -**\$12,046.75**
- Motion by Danielle to approve the consent agenda. 2nd by Chris. Motion carried 4-0.
- D. PUBLIC SPEAKER IDENTIFICATION:** Mayor Frisbie-
- E. COUNCIL MEMBER DISCUSSION:** Aaron asked about the property on 6th that has work being done. Kern stated it is owned by the people that have submitted a CUP application to put a tow lot there. It will be heard at the P&Z hearing and then the recommendation will be presented to the council.
Danielle asked Casey about the church sign. Casey stated it was too windy to take it down. They plan on taking it down when the wind has died down. They tried to take a welder out there, but our equipment didn't work. Casey stated after Wednesday the winds will die down and they will at least secure it. Danielle went on to say that she was behind a city employee in a city vehicle and they were texting and driving.
Jake stated he spoke to the fire chief about transferring the remaining funds in his account to his equipment budget. Kern stated we can look at it when all financials are done but cannot give an amount at this time. Kern stated the last few years she has applied for additional grant funds and his department has received some grant funds. Jake stated he would like to see any departments that have maintained their budgets can keep the surplus as a reward.
- F. CITY ATTORNEY:** Burton Harding- There was an issue with municipal court and Burton having access to court records. He has worked out a system with Nancy to help ease the bottleneck.
There was a correction made on the legal description on a property that was voluntarily annexed.
- G. CHIEF OF POLICE:** Tristan Snyder – For December, there have been 6 arrests. One of the arrests was for distribution of 15 grams of meth. There are 23 unemployment fraud cases. Angel Tree fundraiser raised about \$1,200.00 for the Angel Tree Toy Express. The STEP program has stated departments must participate in a DUI STEP program on December 26th

to January 3rd. Tristan added that it must be done in overtime. Jake asked about the applicant for the part time position. Tristan stated the applicant did not pass the first test but that is not uncommon. He would have to wait 30 days to take the test again.

H. CODES / ANIMAL CONTROL: Sandy Atkisson-nothing outside what is already on the new business.

I. PLANNING & ZONING: Erica Kern- A public hearing is being scheduled.

J. PUBLIC WORKS: Casey Osborne- The crews have been putting up Christmas lights. Evergy has been putting in new poles. 2 new culverts were installed. A water line repair was done. Vehicle maintenance has been done. There is currently a water leak on Depot again. The leak may be under the shipping container behind the store and the owners are working on moving the container. Casey stated that they plan on replacing the entire line.

K. NEW BUSINESS:

5. Discuss/Consider approval of Resolution 391 requesting an abatement hearing for property located at 709 Center-McCarty-Maintenance/Repairs. Motion by Jake to approve. 2nd by Danielle. Motion carried 4-0.
6. Discuss/Consider approval of Resolution 392 requesting an abatement hearing for property located at 709 Center-McCarty-Weeds/Nuisances. Motion by Jake to approve. 2nd by Danielle. Motion carried 4-0.
7. Discuss/Consider issuing credit card for city hall for Nancy Hayes. Kern asked that the limit be \$500.00. Motion by Jake to approve. 2nd by Chris. Motion carried 4-0.
8. Discuss/Consider amending budget cash reports for 2020. Teresa explained that there is a \$25.00 discrepancy between the auditor's balance sheet number and her balance sheet number. Whitaker stated she will contact the auditor to see how to proceed. In the meantime, she asked the council to approve the corrected budget cash reports. Motion to amend the budget cash reports by Jake. 2nd by Danielle. Motion carried 4-0.

L. UNFINISHED BUSINESS:

9. Discuss/Consider amendment to legal description listed in voluntary annexation-Barbara Owen - Ordinance 2040. Motion by Jake to approve Ordinance 2041 to amend Ordinance 2040. 2nd by Danielle. Motion carried 4-0.
10. Discuss/Consider water rate increases for certain customers. Kern handed the draft ordinance to the Council members. Motion by Aaron to approve Ordinance 2042. 2nd by Danielle. Motion approved 4-0.

M. REMINDERS: City Hall will be closed Thursday and Friday for Christmas Eve and Christmas.

N. ADJOURN:

Meeting adjourned at 8:05pm

Mayor-Mike Frisbie

City Clerk-Teresa Whitaker