

**PLEASANTON CITY COUNCIL**  
City Council Chambers – 1608 Laurel Street  
**November 04, 2020**  
6:00 p.m.  
**REGULAR COUNCIL MEETING MINUTES**

Attending members included: Council Members Aaron Portmann, Chris Ellis, Jake Mattingley (acting as Mayor Pro-Tem), and Danielle Souza. Also present were City Administrator Erica Kern, City Clerk Teresa Whitaker, and Jackie Taylor of the *Linn County News*

**Absent: Burton Harding, Mike Frisbie, Ashley Toms**

**CALL MEETING TO ORDER:** Mayor Pro Tem Jake Mattingley called the meeting to order at 6:02 pm. He presented former Council member Brandon Johnson with a plaque recognizing his service on the city council. Kern stated Mike Frisbie is attending via Zoom.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Pro Tem Jake Mattingley recognized Penny Johnson and Joe Victor on their retirement from the Pleasanton Housing Authority. Johnson is being replaced by Jeanette Ramsey and Joe Victor is replaced by Steve Victor. Kern requested an executive session for non-elected personnel for 15 minutes with meeting to resume at 6:18 pm. Executive session ended with no action taken. Motion by Aaron Portmann to give Nancy Hayes a \$1.00 raise effective next payroll. 2<sup>nd</sup> by Chris Ellis. Motion by Aaron to give Sandy Atkisson a \$.75 cent raise effective next pay period. 2<sup>nd</sup> by Danielle. Motion carried 4-0. Motion by Aaron Portmann to approve a .74 cent raise to Lloyd Howell. 2<sup>nd</sup> by Chris. Motion carried 4-0. Motion by Aaron to give Teresa a \$1.00 hour raise effective next payroll. 2<sup>nd</sup> by Chris. Motion carried 4-0. Motion by Aaron to continue Erica Kern's contract for 2 more years with a 3% raise. 2<sup>nd</sup> by Danielle. Motion carried 4-0. Motion by Aaron to approve contributing to KPERS for Sandy Atkisson as she is borderline in hours per year and to change the original motion from \$.75 cents to a \$1.00 per hour raise. 2<sup>nd</sup> by Chris. Motion carried 4-0.

**B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:**

Kern stated she and Teresa have worked on the employee handbook and on the codes book in the last several months. Kern stated that she would feel good about getting the handbook passed tonight and work on the codes in the next few meetings.

The Halloween parade happened last week. The public works department has been working on the community center.

The 2021 court schedule has been moved to the 2<sup>nd</sup> Tuesday of the month instead of the 4<sup>th</sup>.

Kern stated that the disagreement that happened at the last meeting between Jake Mattingley and Nick Mitchell is well-known now. There will be a 3<sup>rd</sup> party judge and attorney appointed by Judge Barlet to handle the case.

Our current alley policy states we will do no work on maintaining them. Kern believes we need to come up with a change in the policy that makes it so we can work on some of them as some alleys also have private driveways in them. Kern stated she and Burton will draft something up.

**C. APPROVE CONSENT AGENDA:**

1. October 20, 2020 Special Meeting minutes
2. Regular Council Disbursements - **\$11,310.62**
3. Payroll Disbursements– **\$17,089.91**
4. Mandatory Disbursements -**\$19,531.07**

Motion to approve the consent agenda by Chris to approve. 2<sup>nd</sup> by Aaron. Motion carried 4-0.

- D. PUBLIC SPEAKER IDENTIFICATION:** Mayor Pro Tem- Jake mentioned that public speaker section is limited to 5 minutes and the desire to be on the agenda needs to be given by noon on the Friday before.

**711 Center-** Debbie Spears stated that the house can be torn down per Jess Randall if it is done legally. Spears also requested that Jake Mattingley apologize for calling them slumlords. Jake apologized for speaking about them when they weren't present. Aaron asked Debbie Spears when she thinks the shed will be done. Debbie said that Jessee works 6 days a week. Kern explained that we could extend the time in 30 day increments so long as they continue to make progress. Motion by Aaron to extend for 30 days and continue to make progress. 2<sup>nd</sup> by Chris. Motion carried 4-0.

- E. COUNCIL MEMBER DISCUSSION:** Danielle Souza asked if we are wanting to approve the dumping weekend. Kern and Casey have talked and think that using the area behind the compactor as a brush dumping location. There are cameras out there already and it can be monitored better. Danielle asked if it will be burned down on the weekends after dumping for a week. Casey stated it will only be brush and there is already a brush pile there. He went on to say we could put a gate there at a cost of around \$300.00. He said it can be used in the event of storms. The city will continue to haul brush for those that can't haul. The location will not be open all the time and we will have more control over it. Casey said it shouldn't cost anything if we just let someone work on the weekend instead of on a Friday. Aaron asked if we would be burning it when it's full. Casey said we will call the county, bring in the equipment, and get it burned down when it needs to be burned. Motion by Aaron to approve a brush dumping site at the west lower lake. 2<sup>nd</sup> by Chris. Motion carried 4-0.

Jake stated he hasn't spoken about the incident at the last meeting with Mitchell. He stated after he talked to Kern at the end of the meeting. He explained the situation in detail and stated he was sorry to the city and the council.

Jake brought up the mowing abatement that was done and sent to the county and we have not received payment. Kern stated Burton is going to work on getting with the county to get that money back to us.

**F. CITY ATTORNEY:** Burton Harding- In his absence, Kern stated she and Burton went over the handbook. They also went over the residential living on Main Street. He spoke to Saker Towing and they received the letter from Burton regarding the contract ending. He encouraged them to work diligently to get it done.

**G. CHIEF OF POLICE:** Tristan Snyder - A brief report of arrests to date was given. Jake asked why we don't give reports of drug arrests and post them on Facebook like they do in Bourbon county. Tristan stated that we can't until they are officially charged. Tristan also stated that we did have a joint operation with Bourbon county on a search warrant. Kern said we are working towards streaming our meetings.

**H. PLANNING & ZONING:** Erica Kern- nothing

**I. PUBLIC WORKS:** Casey Osborne- snow storm clean up. The salt spreader is getting much older and having more issues. It will soon need to be replaced. More culvert work is being done. The crews have been working on an old snowplow in the back to make it work. The guys met with an electrician to get the things at the community center finished up. There have been some issues with some meters reading wrong and they have been working on those. There was an alarm on the pumps that would not have gone off had we not upgraded the lift station. Casey stated that the bids for the tree trimming are in the packets. The guys have trimmed some already, but they don't have the equipment to do it safely. Casey explained how they want the trimmers to cut. The 3 bids were presented. Frank Miller \$3,900.00 to cut and leave the debris. \$6,000.00 to cut and haul. Carl's Tree Service \$4,200.00 to cut and leave. Maker's Tree Service \$1,900.00 to cut and leave. \$3,800.00 to cut and haul to the east lake. Casey stated this will come out of the wastewater budget. Casey recommends using Maker's Tree Service. Tabled till next meeting as the budget numbers need to include the year end transfers.

**J. NEW BUSINESS:**

5. Discuss/Consider renewal of Erica Kern's contract. See above.
6. Discuss/Consider payroll holiday schedule for 2021. Motion to approve the payroll holiday schedule as printed. 2<sup>nd</sup> by Chris. Motion carried 4-0.
7. Discuss/Consider council meeting schedule for 2021. Motion by Chris to approve. 2<sup>nd</sup> by Danielle. Motion carried 4-0.
8. Discuss/Consider approval of employee handbook changes. Motion to approve the employee handbook as presented with changes. 2<sup>nd</sup> by Danielle. Motion carried 4-0.
9. Discuss/Consider holiday bonuses for employees. Motion by Chris to approve the bonuses as printed. 2<sup>nd</sup> by Aaron. Motion carried 4-0.
10. Discuss/Consider wage increases for certain employees. See above.
11. Discuss/Consider bids for tree trimming and removal. See above.

**K. UNFINISHED BUSINESS:**

12. Discuss/Consider brush dumping weekend. See above.
13. Discuss/Consider culvert installation policy. Tabled

Sandy Atkisson stated that the Purdy's were to come in and give a report on the house they demolished. She stated it is all down and there is only a pile left there that needs to be removed. Aaron suggested Sandy reach out to them to see if they can get some progress.

409 Center James Schreckhise-the house is partially torn down and there is a lot of debris. Sandy asked if the city can go and finish it because it is so bad. The condemnation process has been completed. The Council agreed that public works can go ahead and finish it.

424 Main Street-Thorne- the property has been abated and the roof had begun to be repaired. The tarp is off, and the roof has holes. Sandy asked if we need to start over. Kern stated we can reach out to Burton.

Tim Wills- Two houses-one on Park and one on 13<sup>th</sup>. They have cleaned up a lot and it looks better. The empty lot still needs work. Sandy and Erica will need to check with Burton on the status of the junked vehicles.

Motion by Aaron to include an agenda item heading to stated Codes/Landlord inspections. 2<sup>nd</sup> by Chris. Motion carried 4-0.

**L. REMINDERS:** None

**M. ADJOURN:**

Meeting adjourned at 7:28 pm.

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Mayor Pro Tem- Jake Mattingley

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City Clerk-Teresa Whitaker