

PLEASANTON CITY COUNCIL
City of Pleasanton
City Hall 1608 Laurel Street
June 15, 2020
COUNCIL MEETING MINUTES

Attending members included: Mayor Mike Frisbie, Council Members Aaron Portmann, Chris Ellis, Ashley Toms, Jake Mattingley, and Brandon Johnson. Also present were Barbara Proffitt from Linn County News, City Administrator Erica Kern, City Attorney Burton Harding, and City Clerk Teresa Whitaker.

Absent:

CALL MEETING TO ORDER: Mayor Mike Frisbie called the meeting to order at 6:00 pm with the Pledge of Allegiance. The Mayor thanked public works and the police department.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Mike Frisbie asked Kern if she had any executive sessions. At 6:21 pm, Kern requested an executive session for 10 minutes for non-elected personnel with meeting to resume at 6:31 pm. Motion by Brandon. 2nd by Aaron. Motion carried 4-0. Executive session ended at 6:34 pm with no action taken.
- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:** Erica stated that last week she, Tristan, and Burton discussed the municipal court expansion. Burton explained that he presented a fine schedule to the meeting and shared ways he felt we could expand our court. He stated that it would benefit the city and give control to the city instead of the fines going to the state. He stated it wouldn't take much to get it done. The cost to the city to process DUI's would be minimal compared to the benefits and he believes it could get done quickly. Kern asked Burton what is needed to get the process started. Burton explained it is pay or appear with no jail time. Burton stated that he realizes Nancy is pretty swamped right now and if we were to begin this process, it might require a part time employee be hired to handle the extra processing of payments and management of the books. There would have to be an Ordinance passed to get the fine schedule passed and the process started.

The community center rental agreement was discussed. Kern felt that it was too high. She suggested reducing the rental fees. The main room and kitchen would rent for \$50.00 and the entire building for \$75.00. Teresa suggested that those that live outside of Pleasanton pay a higher fee and local people be charged the lower fees. Non city limits would be \$100 for the main and kitchen and \$150 for the whole building and city residents be charged \$50.00 and \$75.00.

The CDBG funds we are receiving were discussed. The criteria for receiving must meet reporting requirements to include payment of invoices and such. The object of the fund distribution is for job retention. Kern stated the Council needs to look at what criteria we will use. Businesses cannot get more money if they have already received money from our grant. CDBG was still working on some of the paperwork for drawdowns. Kern will watch the webinar training again to ensure she has a grasp on the process as it is complicated. Bottom line is so long as there is compliance on the Federal level, then we can distribute the funds how we see fit.

The TA Grant 2020 project is on track for September bidding. The project will begin late year.

The valuations from the county came in. The total assessed valuation is over 6 million. We had an increase again this year.

The stormwater drainage issues in the city is increasing. The public works crew will be putting in culverts, but it won't really put a dent in the issue. We can't fix all the issues with the budget we have. The residents cannot always fund the cost of the culverts, so Kern suggested we add a \$2.00 stormwater surcharge to the water bills. We have about 550 water accounts and that would add about \$1100.00 each month to help raise money to alleviate the issues.

The county gave a quote for doing some work for us. The improvements suggested only cover a very small portion of the city. Kern stated we need to consider a sales tax increase to help get money for road improvements.

Emma Sabine will assist with getting the annexation letters out and get them mailed. The deadline will be extended to August.

Kern stated the financial statements are in the packets. She went on to say that the sales tax numbers have not dropped due to the COVID19 pandemic. Admin, police, and streets are slightly over but will level out a bit.

C. APPROVE CONSENT AGENDA:

1. June 1, 2020 Regular meeting minutes.
 2. Regular Council Disbursements - **\$14,275.24**
 3. Payroll Disbursements-- **\$21,901.17**
 4. Mandatory Disbursements--**\$31,006.72**
- Motion by Jake to approve. 2nd by Brandon. Motion carried 4-0.

- D. PUBLIC SPEAKER IDENTIFICATION:** Mayor Mike Frisbie- Allie Hamilton here to talk about Marine veterans having a location for 30+ marines to camp. They have agreed to come to Pleasanton to camp and hold their retreat. She requested that July 24-25th, 2020 a retreat be held at the West Lakes for veteran's only. Friday night there would be a red, white, and blue cruise night. She also proposes a live band, a beer garden, and a cornhole tournament. The community has been very generous in donating food, drinks, and supplies for the festivities. Brandon explained that the group is a suicide prevention

fellowship. The rate of suicide this year has been higher than usual. They would like to use the lake near shelter house 2 for the weekend. The discussion of showers and porta potty availability was discussed. Allie asked about places to store the supplies for future use of the donated equipment. Jake mentioned that portable showers could be utilized. Kern stated we need a motion to approve closing Main Street and allowing beer garden sales on Saturday July 25th. Motion by Aaron for the same. 2nd by Ashley. Motion carried 4-0.

- E. COUNCIL MEMBER DISCUSSION-** Brandon asked if we can get the potholes at the lake fixed. Casey stated we need to investigate having the county come out and grade the roads or renting a grader. Kern stated she has put in a formal request to the county in April. Casey went on to say that the roads at the East lake need gravel and a base put down to keep them in good shape.

Aaron asked if we are planning on doing the walking trails at the West lakes. Casey stated we did extensive work there a couple years ago but it wasn't enough.

Ashley stated she has done some ride-along this year with Barb and Tristan.

Kern stated we got our dividend check from the insurance company for a little over \$14,000.00.

Jake spoke to the police department and stated he thinks the department is doing a great job. He then said that a small group of people have put a ton of work into the community center. He suggested waiving the rental fee for the community center for those folks.

Lastly, Jake stated he had hoped the interim sheriff would be present tonight but wasn't. He felt that the sheriff should address the council as they were the ones that sent the letter and he felt that sitting in open session and discussing the letter would be the best way to address any concerns. Burton stated that when the sheriff received the letter, he began reaching out to people in the city. Burton stated he spoke to the interim sheriff and the sheriff didn't feel that he had done anything wrong. On the other side, the city feels that they haven't done anything wrong. Jake stated that there have been issues between the county and the city for the entire time he has been on the council regardless who is in office. Kern stated she has reached out to the sheriff whenever the Mayor states that the sheriff has reached out to him. Kern stated she feels that the sheriff has dismissed her, and the sheriff continues to reach out to council members and the mayor. Jake just hoped that the sheriff could come and maybe we could hammer out the differences. Kern feels the quicker we can all be on the same page, the better off we will be. Harding stated he will invite the interim sheriff to come to the next meeting.

- F. CITY ATTORNEY:** Burton Harding- Burton reached out to Gary Thompson about the contract with Comprehensive Technology. Gary stated he will make the changes and send the new contract. The swimming at the east lake was discussed. Burton stated he feels if we make enough effort to let people know that we will not be on duty when people swim, he thinks we will be ok.

Community service in the city was discussed and the council and Kern felt that the community service needs to be done in the city limits. Other businesses could benefit by being put on the list of approved community service as a form of fine payments. It was stated that the work would be performed at a rate of about \$5.00 per hour until the fines are paid off.

- G. CHIEF OF POLICE:** Tristan Snyder-The last 2 weeks, Ashley has been riding along. There were 5 arrests. Barb leaves July 6th for the academy.

- H. PLANNING & ZONING:** Erica Kern- Nothing to report

- I. PUBLIC WORKS-** Casey Osborne- Casey spoke to the rural water association and Kansas Department of Wildlife about swimming at the east lakes and there are no concerns if it is marked off. 2 employees were hired as summer help. A grate was made to cover the hole out at the lake. John Deere replaced the radiator on the tractor. Spraying at the lakes and fish feeders have been being worked on. Casey said the items on Purple Wave are not looking like they will bring much money. Kern stated that the bathroom partitions are at \$50.00 and the lights are at \$10. Casey stated the city cannot buy them back because it is against the contract.

Casey stated putting culverts in around town can be fruitless if the neighbor won't do it also. He then stated that we have been providing the gravel and putting them in and the resident pays for the culvert. He stated that there are about 50 culverts that need to be replaced around the city and we cannot afford to put all those in.

The street repairs that the county bid on for 1st Street and 2nd Street came in. Casey wants to have Killough put a bid in. The bid from the county is for 9 blocks roughly. The Mayor stated he would rather see a well-traveled road be repaired first like Sycamore. Casey stated that road needs asphalt not chip-n-seal.

- J. NEW BUSINESS:**

5. Discuss Consider application for retail liquor license Linn County Liquor. Motion to approve license effective June 1, 2020. 2nd by Aaron. Motion carried 4-0.
6. Discuss/Consider application for administrative services for the CDBG economic development grant. Motion to approve by Aaron. 2nd by Jake. Motion carried 4-0.
7. Discuss/Consider setting up accounts for lease payments on 1701 Laurel. Kern explained that we need a way to track the money received for the lease payments. Motion to approve by Jake. 2nd by Brandon. Motion carried 4-0.
8. Discuss/Consider wage increases for public works employees. Aaron motioned to give Jason a raise of \$2.00 per hour effective next payroll. 2nd by Jake. Motion carried 4-0. Aaron motioned to give Joey a raise of \$1.50 per hour effective next payroll. 2nd by Jake. Motion carried 4-0. Aaron motioned to give Casey a \$1.00 per hour raise

- effective next payroll. 2nd by Jake. Motion carried 4-0. Motion by Jake to give James Beltz a .50 cent per hour raise effective next payroll. 2nd by Brandon. Motion carried 4-0.
9. Discuss/Consider acceptance of hay bid. Motion to accept the bid from Carlee Campbell for \$2100.00 made by Jake. 2nd by Ashley. Motion carried 3-0. Aaron abstained.
 10. Discuss/Consider CDBG-CV program selection criteria. Tabled until Kern can get more information.
 11. Discuss/Consider Resolution 379 and 380 to set a condemnation hearing. Aaron motioned to approve Resolution 379. Jake 2nd. Motion carried 4-0. Motion to approve Resolution 380 to set a hearing made by Jake. 2nd by Aaron. Motion carried 4-0.

K. UNFINISHED BUSINESS:

12. Discuss/Consider contract for website maintenance with Comprehensive Technology. See above.
13. Discuss/Consider hiring Casey Osborne as public works superintendent. Motion by Jake to officially hire Casey. 2nd by Aaron. Motion carried 4-0.
14. Discuss/Consider bids for asphalt roller. Casey explained the bids received. He stated that two of the three bids came in different than what he requested with regard to weight. The bids received all have a warranty, but Case didn't include it in the price of the bid. One of the bids was for a used machine. Casey stated that the lowest bid was fine as they have used a machine smaller than this one and it worked fine. The service would be local on the machine. Kern stated she would like to talk to the banks about financing before we decide. Jake asked if the budget can handle it and Kern said she thought it could. Jake motioned to approve purchasing the CB1.7 for \$29,130.00 at the terms on the bid or better terms at the bank at Erica's discretion. 2nd by Aaron. Motion carried 3-0.
15. Discuss/Consider community center rental rates. See above.
16. Discuss/Consider swimming at the East lake. Casey stated he thought we could swim at east and west lakes. The council discussed the options. Brandon asked that Casey get some prices for sand. We will need to change our Ordinances regarding swimming at the lakes. After much discussion about locations, alcohol, signage, and other items, the discussion stalled as some council thought we should wait until we get prices for sand, signs, and buoys. We will also need to make ordinances to allow the drinking. Casey stated we could allow swimming before we dump a bunch of money into it and just see if people even use it. Kern stated we need to get Burton on fixing the Ordinances. Burton suggested making a motion to allow buoys to be purchased and we can work on the ordinance in the meantime. Jake motioned to allow Casey and Erica to purchase buoys and get them installed. 2nd by Aaron. Motion carried 4-0.

L. REMINDERS:

Pet Clinic-June 19, 2020 from 4:30-6:30 pm.

M. ADJOURN:

Meeting adjourned at 8:25 pm.

Mayor-Mike Frisbie

City Clerk-Teresa Whitaker