

**PLEASANTON CITY COUNCIL**  
City of Pleasanton  
City Hall 1608 Laurel Street  
**June 1, 2020**  
**COUNCIL MEETING MINUTES**

Attending members included: Mayor Mike Frisbie, Council Members Aaron Portmann, Chris Ellis, Ashley Toms, Jake Mattingley, and Brandon Johnson. Also present were Barbara Proffitt from Linn County News, City Administrator Erica Kern, City Attorney Burton Harding, and City Clerk Teresa Whitaker.

**Absent:**

**CALL MEETING TO ORDER:** Mayor Mike Frisbie called the meeting to order at 6:00 pm with the Pledge of Allegiance.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Mike Frisbie opened the meeting with the Pledge. Mike thanked public works for pothole repairs recently done. There is a report in the packet for the annual Pleasanton Housing Authority.

Erica asked to recognize Joe Whitaker on his retirement. She presented a plaque to him for his years of service and a gift from the city. Joe commended the council on the progress and work they have done. Being a council member is the most important job in the city. He stated that the police department has been the most aggressive department since he's been here. The administrative crew are constantly working and take care of everyone. The public works is being left in good hands with Casey and three tremendous employees.

- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:**

Erica requested a legal session for 10 minutes at 6:10 pm. Aaron motioned the same. Jake 2<sup>nd</sup>. Motion carried 4-0. Executive session ended with no action taken. Jake read a letter to Sheriff Friend. Jake motioned that the letter be signed by the Mayor and council and sent to Sheriff Friend. Aaron 2<sup>nd</sup>. Motion carried 4-0.

At 6:36 pm, Kern requested a 10-minute executive session for legal at 6:50 pm to include Tristan Snyder. Jake motioned the same. Aaron 2<sup>nd</sup>. Motion carried 4-0. Executive session ended at 6: with no action taken. Kern requested a 10-minute executive session at 6:52 pm. Aaron motioned the same. Jake 2<sup>nd</sup>. Motion carried 4-0. Meeting ended at 7:07 pm with no action taken.

Teresa requested the council allow resolutions to be passed to reset the hearings that were initially scheduled for March 23<sup>rd</sup>.

Kern stated she has been approached by a few people to allow swimming at one of the lakes. Our current policy states we do not allow swimming. She asked if the council would decide on whether to change it. The east lake people aren't allowed to swim as that is our water supply. The upper west lake used to allow swimming. Discussion was held about if or where we could allow it and the legal ramifications, if any. There would need to be specific areas marked off as well as signs, and rules in place. Casey and Erica will get some things together for next meeting.

Tonight, we had set a deadline and no bids were received. Kern stated she got a bid during an executive session. She asked Burton what she could do. Burton recommended we extend the bidding for 24 hours. Jake motioned to give Erica permission to accept the bid she received tonight if no other bids come and to extend the deadline 24 hours. Ashley 2<sup>nd</sup>. The motion carried 4-0.

Kern stated that the council needs to establish guidelines on how to divvy out the CDBG funds if we are accepted. Tabled.

City wide garage sale and clean up needs to be rescheduled and Kern would like to set dates. Casey Osborne asked if not to be done during asphalt season. September dates were discussed and September 12<sup>th</sup> and 13<sup>th</sup> was decided upon. September 14<sup>th</sup> – 18<sup>th</sup> for city wide cleanup. Jake motioned the same. Ashley 2<sup>nd</sup>. Motion carried 4-0.

Kern asked if we could hire an intern for the summer to help things get done during our busy session. Kern recommended Emma Sabine. Motion by Aaron Portmann for \$9.00 per hour. 2<sup>nd</sup> by Ashley. Motion carried 4-0.

A while back, there was a voluntary annexation for a property on Holly which meant that the taxes would be reimbursed according to the schedule set. Kern has bought the house. She stated that she isn't getting the tax rebate. Teresa Whitaker stated she doesn't feel it is fair Kern doesn't get to take advantage of the city tax reimbursement. Kern stated she is fine with that. Jake stated he is open to discussion of the tax reimbursement. Kern stated she is fine the way it is and would prefer not to do the reimbursement.

- C. APPROVE CONSENT AGENDA:**

1. May 18, 2020 Regular meeting minutes.
2. Regular Council Disbursements - **\$2,941.08**
3. Payroll Disbursements-- **\$22,621.48**
4. Mandatory Disbursements--**\$41,028.28**

Jake Mattingley asked about the cost of the manhole and lid on the consent. It was explained that it was a special order. Jake motioned to approve. Ashley 2<sup>nd</sup>. Motion carried 4-0.

- D. PUBLIC SPEAKER IDENTIFICATION:** Mayor Mike Frisbie- none present

- E. COUNCIL MEMBER DISCUSSION-** Jake thanked Jesse Secrest for purchasing the senior banners. He then thanked the city workers for putting them up in the rain. Jake spoke of the professional way that Danny McCullough handled himself at

the commissioner's meeting recently. Lastly, he stated the city did not want to close the pool, but we were somewhat forced into it due to COVID19.

- F. **CITY ATTORNEY:** Burton Harding – Burton said he is thankful for our local law enforcement and they give our city a good reputation because of their professionalism.
- G. **CHIEF OF POLICE:** Tristan Snyder- This month there has been 11 drug arrests, 3 dui's, 3 domestic. Search warrants have led to drugs with the help of the Sheriff's office. Several kids have been CINC'ed. There were 50 seat belt tickets during Click-it or ticket. The car thefts are still waiting on warrants for arrests. The stolen car on Sunday was handled by the county.
- H. **PLANNING & ZONING:** Erica Kern- nothing to report.

I. **PUBLIC WORKS:** Joseph Whitaker- Joe stated he would like for the council to consider adopting the unified plumbing and building codes. The issue seems to be enforcement. Casey then spoke about things that have been done. Fish feeders have all almost been put out. The old Cox building has been being cleaned. Pothole repairs have been done. Some items were listed on Purple Wave. Banners were hung on Main Street. Mowing has been going on. Public works has been in touch with the county about assisting with street repairs. Sewer jetting has been done in some places. Casey stated working with the county helping with streets will have to be a little at a time to save cost. Casey stated he has some prices on rollers. After talking to many distributors about which model of rollers was best, most of them stated that gas models aren't worth buying because they don't last. Casey recommended we buy used instead of new. Kern stated we have spent over \$9,000.00 in rental costs of rollers in just 2 years. Kern stated the goal is to work on a section every year or two for extensive repairs. Jake suggested Casey come to the next meeting with actual prices from the manufacturer. Casey then stated he got prices for foam filled tires. It was suggested that we use brand new Firestone tires as they last the longest. He presented two bids. Jake motioned to allow Pump's to do the tires for the backhoe and two tractors. 2<sup>nd</sup> by Chris. Motion carried 4-0.

Douglas Pump stated that they want \$2000.00 to pull the lake pump and inspect it before they give us a bid to replace it. Casey stated he recommends we go with the bid from Layne Christensen. Chris motioned the same. Ashley 2<sup>nd</sup>. Motion carried 4-0.

**J. NEW BUSINESS:**

5. Discuss/Consider contract for legal services with Burton Harding. Motion to approve by Jake Mattingley for \$2500.00 per month. 2<sup>nd</sup> by Chris. Motion carried 4-0.
6. Discuss/Consider hay bids. See above.
7. Discuss/Consider contract for website maintenance with Comprehensive Technology. Burton stated he didn't bring it this meeting as he had some questions. He will have it ready at the next meeting.
8. Discuss/Consider dates for city wide clean-up and garage sales. See above.
9. Discuss/Consider hiring Casey Osborne as public works superintendent. Tabled until next meeting as Joe's last day is the 15<sup>th</sup> technically.
10. Discuss/Consider hiring temporary summer help. Kern asked if a candidate comes along, she asked the council for permission to hire any qualified candidates. Jake motioned to give Erica and Casey authority to hire up to 3 seasonal workers at their discretion. Aaron 2<sup>nd</sup>. Motion carried 4-0.
11. Discuss/Consider application requirements for CDBG grant. Tabled until Erica gets guidance from Susan Galemore.
12. Discuss/Consider bids for foam filled tires for heavy equipment. See above.
13. Discuss/Consider bids for asphalt roller. See above.
14. Discuss/Consider request for abatement of property located at 110 W. 13<sup>th</sup>. Motion to approve setting a hearing by Jake for this property and the one located at 105 West Park Street. 2<sup>nd</sup> by Ashley. Motion carried 4-0
15. Discuss/Consider request for abatement of property located at 105 West Park. See above.
16. Discuss/Consider Resolution 375 to set a public hearing for property located at 301 E. 12<sup>th</sup>. Motion by Jake. 2<sup>nd</sup> by Aaron. Motion carried 4-0.
17. Discuss/Consider Resolution 376 to set a public hearing for property located at 711 Center. Motion by Jake. 2<sup>nd</sup> by Aaron. Motion carried 4-0.
18. Discuss/Consider Resolution 377 to set a public hearing for property located at 410 E. 5<sup>th</sup> St. Motion by Jake. 2<sup>nd</sup> by Aaron. Motion carried 4-0.
19. Discuss/Consider Resolution 378 to set a public hearing for property located at 501 Sycamore. Motion by Jake. 2<sup>nd</sup> by Aaron. Motion carried 4-0.
20. Discuss/Consider Resolution 374 to have all vacation time dispersed on January 1<sup>st</sup>. Motion by Aaron. 2<sup>nd</sup> by Jake. Motion carried 4-0.

**K. UNFINISHED BUSINESS:**

21. Discuss/Consider bid for services from Layne Christensen Company for repair of pumps in the amount of \$11,060.00. See above.

**L. REMINDERS:**

**M. ADJOURN:**

Meeting adjourned at 8:22 pm.

---

Mayor-Mike Frisbie

---

City Clerk-Teresa Whitaker