

PLEASANTON CITY COUNCIL
City Hall Council Chambers – 1608 Laurel Street
March 04, 2019
6:00 p.m.
COUNCIL MEETING MINUTES

Attending members included: Mayor Cynthia Frisbie, Council Members: Aaron Portmann, Ginger Neal-Cox, Brandon Johnson, and Chris Ellis. Also present were City Administrator Erica Kern, City Attorney Gary Thompson, and City Clerk Teresa Whitaker. Also present was Rocky Beltz of *the Linn County News*.

Absent:

CALL MEETING TO ORDER: Mayor Cynthia Frisbie called the meeting to order and began with the Pledge of Allegiance. Mayor Frisbie talked to everyone about the Senior center struggling with attendance. The center has been advertising the Friendship Day. The attendance has gone from 15-18 down to about 3-5. Mayor Frisbie encouraged different organizations to attend and get a meal from the center. The fear is we need to get the word out to support the center so it will not close. You must call in the day before if you want to eat. Under the age of 60 is \$6.00 and over the age of 60 is \$3.50. The Friendship day will be the 1st Wednesday of each month.

Mayor Frisbie also mentioned the Kansas Institute of Mayors in the event the Council wishes to attend.

Kern requested a 5-minute executive session for trade secrets to end at 6:12 pm. Motion by Aaron Portmann to approve. 2nd by Brandon Johnson. Motion carried 4-0. Executive session ended with no action taken.

1. MAYOR'S COMMENTS/EXECUTIVE SESSION:

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2. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:

Erica Kern began by asking for permission to run an ad for a public works employee now that Dave Cox is gone. Kern stated she would like it to be more of an entry level position.

The paperwork for the TA Grant is submitted. The contract is available for review.

Kern stated she spent some time to get invoices together for the USDA for community center expenses. We met the obligation and have already received the first reimbursement. We have a total of about \$16,000.00. Kern would like to use a portion for tables and chairs.

Kern asked if the last Monday of the month will work for the last codes review meeting at 6:00 pm. Council will let her know.

A message was received by Kern from the Senior Center to invite the city employees to attend the lunch on Wednesday. Kern asked if it would be ok to close city hall for 30 minutes. No objections were heard.

The rotation of police cars was brought up. Kern stated that the best estimate of Adam's vehicle will have about 100K miles on it and will owe about 10,000.00. Tristan's car will have less miles on it as will Angie's. We need to try to trade Adam's car while we still have value in it.

There was a dump truck on Purple Wave that Joe and Teresa Whitaker looked at last week. It turned out it would not be a good option. In the last 2 years, we have spent about \$7,300.00 on the '93 dump truck. It is time to investigate purchasing one. We will keep looking for a replacement.

Teresa Whitaker will be attending the National Conference in Birmingham, AL in May. She received a grant for the conference cost.

Teresa has also been sending debt for outstanding utilities to debt set off. Teresa explained that there is about \$1,000.00 worth of debt that is less than \$20.00 per household. There is about \$22,000.00 in outstanding debt out there right now. Chris Ellis motioned that anything less than \$10.00 does not need to be sent to debt set off. Ginger 2nd. Motion carried 4-0.

Kern stated we've had a lot of expenses early on, but we are watching our financials very closely this year.

Kern mentioned that Ginger is now the new president of the PBA and encouraged participation.

APPROVE CONSENT AGENDA:

- a. February 04, 2019 Regular Meeting minutes
 - b. Regular Council Disbursements – \$14,890.41
 - c. Payroll Disbursements – \$39,790.13
 - d. Mandatory Disbursements - \$ 48,856.95
- Motion to approve by Aaron. 2nd by Ginger. Motion carried 4-0

PUBLIC SPEAKER IDENTIFICATION: Mayor Cynthia Frisbie

3. COUNCIL MEMBER DISCUSSION:

Ginger reminded everyone of the ball association sign ups on Wednesday.

4. CITY ATTORNEY: Gary Thompson-

5. CHIEF OF POLICE: Tristan Snyder-Monthly report for February attached. 147 calls. Assists 16. 9 arrests. 1 domestic and 1 drug arrest.

Tristan was rear-ended today with minor damage. The vehicle will be fixed.

6. PLANNING & ZONING: Erica Kern- no meeting scheduled yet, but it is in the process.

7. PUBLIC WORKS: Joe Whitaker- Casey Osborne was here to help answer questions. Joe complimented the guys on their snow removal this weekend. Pothole patching has been happening around town. Completed removing the trailer at 811 Center. The contractor was at the water plant working on the west clarifier all week. He must wait until it is warmer to paint it. All fire extinguishers were checked. The yellow truck is also getting some work done.

Casey told the council that there is a turbidity meter at the water plant that is about 20-25 years old with no parts available and needs to be upgraded. It is the final turbidity meter at the plant that sends out drinking water. He highly recommends that we approve the purchases mentioned in item G on the agenda. He also mentioned that the card mentioned in agenda item J -item A in the amount of \$2,950.00 is the top priority item to be purchased. The second most important item is item D under item J in the amount of \$4,355.00. If we don't purchase item d, we are pushing out filters to the limit. We need clean filters to make clean water. His third recommendation is item c under item j for \$1,195.00. This fan hasn't worked for over a year. The last item is the mixer panel. Those mixers are running 24/7 and they should only run 8-10 hours a day. Mayor Frisbie went through each item individually. Brandon stated if we need it, we need to buy it. Brandon motioned to purchase the items in item G. 2nd by Chris Ellis. Motion carried 4-0. Brandon asked if there might be a price break if we do all the work recommended by Empire Electric. Chris asked if Casey sees anything in the immediate future that could be a problem. Casey stated that the backwashing is the only issue. It seems that it has been since 1994 that our filters have been touched. Kern stated that they sat down with Empire about the filters. Water plant capacity was discussed. The backwash fix should give us more life in the filters until we can begin the replacement. He stated that if the plant shut down, we would have about 4 days of water on hand. Chris motioned to approve the other 4 items for purchase under item J. Ginger 2nd. Motion carried 4-0.

8. NEW BUSINESS:

- a. Discuss/Consider bids for dam inspection. BG Consultants (only bidder) \$3,500.00 for both West Lake dams. Aaron asked if anyone else bid. Kern received no other bids. Motion to approve by Brandon. 2nd by Chris Ellis. Motion carried 4-0.
- b. Discuss/Consider abatement of properties located at 707 Center, 355 Laurel, and 105 W. Miami. Gary stated if Sandy sends out a letter, the owner would have until 3/18 to make repairs. Aaron motioned that the property at 707 Center be sent a letter that repairs to be made by the March 15th with a resolution to be ready for March 18th. 2nd by Chris. Motion carried 4-0. Motion by Chris that the property at 355 Laurel be sent a letter that repairs be made by the 29th of March with a resolution to be ready for April 1st. Motion by Ginger that the property located at 105 W. Miami be sent a letter that repairs be done by March 15th with a resolution to be ready for the meeting on the 18th of March.
- c. Discuss/Consider revision of Ordinance 1958 prohibiting use of personal assistive devices and wheelchairs on city streets. Kern explained the ordinance states they must use sidewalks, but we don't have sidewalks. Brandon stated that where sidewalks are available, they must be used. Gary will revise the ordinance.
- d. Discuss/Consider agreement with BG Consultants for engineering services on KDOT TA project. The council reviewed the agreement and Gary will look it over.
- e. Discuss/Consider of running route for the 5K Color run. Tabled
- f. Discuss/Consider approval of purchasing diving board for swimming pool. Tabled.

- g. Discuss/Consider purchase of digital sensor unit for \$2,097.00 and process sensor for \$1,978.00 as recommended by Hach and Empire Electric. See above.
- h. Discuss/Consider approval of items listed for surplus sale. Gary explained the process to the Council that a resolution needs to be passed. Motion by Chris Ellis to adopt the resolution. 2nd by Aaron. Motion carried 4-0.
- i. Discuss/Consider purchase of tables and chairs for community center not to exceed \$3,022.00. Aaron motioned to go with the price of 2699.20 for the 6 ft tables and round tables. Brandon 2nd. Motion carried 4-0.
- j. Discuss/Consider 4 proposals from Empire Electric for repairs and improvements to water plant and lake pumps. Approved-See above.
 - a. \$2,950.00 – 8-channel analog input card
 - b. \$1,1985.00 – Mixer control panel
 - c. \$1,195.00 – Cooling fan
 - d. \$4,355.00 – Filter changes to backwash pumps

9. UNFINISHED BUSINESS:

- a. Discuss/Consider Ordinance 2030 for enhanced cereal malt beverage sales. Motion to approve Ordinance 2030 by Brandon. 2nd by Aaron. Motion carried 4-0.
- b. Discuss/Consider 4-wheelers, ATV's, and UTV's in city limits. Ginger then stated that several people have asked her about it again. Ginger stated it could be income for our town. Brandon stated he sees people wanting to go to Casey's for gas and highway traffic could cause issues. Aaron stated people will abuse it and it scares him. He already must worry about cars going too fast down 14th. Chris believes as soon as it opens, it will be chaos. He doesn't want to punish good people, but it will be hard to regulate. Ginger requested a formal motion. Ginger motioned to allow ATV's and UTV's in town. Motion dies for lack of a 2nd.
- c. Discuss/Consider status of Resolution 332 – regarding 503 E. 14th Street. Codes officer Sandy Atkisson stated they have put a piece of tin from another trailer was put up on a hole and propped up with a brick. Windows are still broken, and the tires/barrels are still there. They did put up stairs, but no railings were put up and it isn't attached. Most of the work was done last minute and not done properly. Chris asked if all the houses listed are under the same status. Sandy affirmed that no work has been done on any of them except for 503 E 14th. Sandy recommended to demolish the property. Gary summarized the resolution that was passed. Gary asked for a motion to move ahead with demolition. Motion by Brandon to approve demolition. 2nd by Ginger. Motion carried 4-0.
- d. Discuss/Consider status of Resolution 333 – regarding 610 Pine Street. Gary summarized the resolution. There has only been one window replaced based on the items that were ordered to be repaired or removed. Brandon stated that the house is structurally sound, but he has no idea what the inside looks like. Sandy stated that the roof needs to be repaired. Gary stated he could draw a resolution that states if he can prove that the residence is sound, it will not be demolished. Motion to authorize demolition or clean up unless the city administrator upon inspection determines the house is salvageable. Brandon motioned the same. Ginger 2nd. Motion carried 4-0.
- e. Discuss/Consider status of Resolution 334 – regarding 1001 Laurel Street. The owners and tenants have been notified. The house is not occupiable. Tristan stated that the residents said they are working on the house but not living there. Gary stated they have been ordered to vacate. It is too late for them to work on the house. Motion to move forward with the demolition and enforce the order to vacate. Motion by Ginger. 2nd by Aaron. Motion carried 4-0.
- f. Discuss/Consider status of Resolution 335 – regarding 109 W. Broad Street. Sandy stated that nothing has been done. Gary read the resolution to the council. Motion by Aaron to proceed with the clean-up and demolition of the barn. Ginger 2nd. Motion carried 4-0.
- g. Discuss/Consider status of Resolution 336 – regarding 109 E. Miami Street. Motion to authorize the city to move forward with demolition. Motion made by Aaron. 2nd by Ginger. Motion carried 4-0.

10. REMINDERS:

March 23rd is the Color run. March 27th is the Community Orchestra.

11. ADJOURN:

Meeting adjourned at 7:40 pm.

Mayor-Cynthia Frisbie

City Clerk-Teresa Whitaker