

PLEASANTON CITY COUNCIL

City Hall – 1608 Laurel

Tuesday, February 20, 2024 – 6:00pm

Regular Council Meeting Minutes

CALL MEETING TO ORDER: Mayor Young called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Council members present: Herring, Schreckhise, Skipper, and Randall. Absent: Portmann. Other city officials present: City Attorney Burton Harding, Police Chief Tristan Snyder, Police Officer Ivan Squire, Public Works Director Joey Morrissey, Code Enforcement Officer Candy Houtman, public works employees John Harrington and Mike Kershner, and City Administrator/Clerk Becky Hegwald.

MAYOR'S COMMENTS/EXECUTIVE SESSION: Mathew Young

- Executive session for non-elected personnel with Joey Morrissey present
Motion was made by Randall, seconded by Schreckhise, to enter into a 10-minute executive session, in the council chambers, to discuss non-elected personnel with Joey Morrissey present, to reconvene back to the council room at 6:13pm. Motion carried unanimously. Council entered into executive session at 6:03pm. Council reconvened to the council room at 6:13pm with no action taken. Harding excused himself from the meeting during the executive session.
- Executive session for non-elected personnel with John Harrington present
Motion was made by Randall, seconded by Schreckhise, to enter into a 10-minute executive session, in the council chambers, to discuss non-elected personnel with John Harrington present, to reconvene back to the council room at 6:24pm. Motion carried unanimously. Council entered into executive session at 6:14pm. Council reconvened to the council room at 6:24pm with no action taken.
- Executive session for non-elected personnel with Mike Kershner present
Motion was made by Randall, seconded by Schreckhise, to enter into a 10-minute executive session, in the council chambers, to discuss non-elected personnel with Mike Kershner present, to reconvene back to the council room at 6:35pm. Motion carried unanimously. Council entered into executive session at 6:25pm. Council reconvened to the council room at 6:35pm with no action taken.
- Executive session for non-elected personnel with Ivan Squire present
Motion was made by Randall, seconded by Schreckhise, to enter into a five-minute executive session, in the council chambers, to discuss non-elected personnel with Ivan Squire present, to reconvene back to the council room at 6:41pm. Motion carried unanimously. Council entered into executive session at 6:36pm. Council reconvened to the council room at 6:41pm with no action taken.
- Executive session for non-elected personnel with Tristan Snyder present
Motion was made by Randall, seconded by Skipper, to enter into a 10-minute executive session, in the council chambers, to discuss non-elected personnel with Tristan Snyder present, to reconvene back to the council room at 6:52pm. Motion carried unanimously. Council entered into executive session at 6:42pm. Council reconvened to the council room at 6:52pm with no action taken.

CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW: Becky Hegwald submitted a written report.

APPROVE CONSENT AGENDA

Approve February 5, 2024, Council Meeting Minutes

Regular Disbursements - \$29,175.34

Payroll Disbursements - \$24,261.06

Mandatory Disbursements - \$29,607.89

Motion was made by Herring, seconded by Randall, to approve the consent agenda as presented. Motion carried unanimously.

PUBLIC SPEAKER IDENTIFICATION: There were no public speakers.

COUNCIL MEMBER DISCUSSION:

- Herring inquired if the police department had an inventory list. Snyder confirmed they do. Herring also requested that Fire Chief Rob Dent submit an activity report at the next meeting.

- Schreckhise asked Morrissey if there was a date set to install the dock that is paid for in part by a CFAP grant. Morrissey has been in touch with both the company building the dock and Don George with KDWP and confirmed that it will be installed as soon as it is built.
- Skipper had nothing at this time.
- Randall requested department heads to send council a “blotter” of daily operational information that council should be aware of in case they are questioned by citizens. She also encouraged other council members to have citizens fill out an Employee Complaint Form if they have a complaint regarding a city employee.

Motion was made by Herring, seconded by Schreckhise, to recess for five minutes to allow Hegwald to obtain some information. Motion carried unanimously and council recessed at 7:01pm.

Mayor Young called the meeting back to order at 7:06pm.

Mayor Young recommended appointing Stewart Baker to the Planning & Zoning Commission to replace Reta Spence who resigned. Motion was made by Randall, seconded by Herring, to appoint Baker to the Planning & Zoning Commission. Motion carried unanimously.

CITY ATTORNEY: Burton Harding was absent.

CHIEF OF POLICE: Tristan Snyder submitted a written report. Randall presented Snyder with a picture from the Prescott Library taken last year when Snyder presented a community safety program.

CODES: Candy Houtman submitted a written report.

PLANNING & ZONING: Becky Hegwald had nothing at this time.

PUBLIC WORKS: Joey Morrissey submitted a written report. He informed council that the skid steer was at Heritage Tractor for repair work that will cost \$2,248.16.

NEW BUSINESS:

- Approve 2024 Municipal Court Fine Schedule (tabled until the next meeting)
- Approve proposal from Wald Fireworks
Motion was made by Herring, seconded by Schreckhise, to approve the proposal from Wald Fireworks for a city sponsored fireworks show in the amount of \$7,934.00. Motion carried unanimously. Planning to be done to set a date and other activities.
- Discuss/Consider dividing duties in public works department
Motion was made by Herring, seconded by Randall, to promote John Harrington to the Street Supervisor. Motion carried unanimously. Pay rate to be determined at the next meeting.

Motion was made by Herring, seconded by Randall, to promote Mike Kershner to Parks/Pool/Lakes Supervisor. Motion carried unanimously. Pay rate to be determined at the next meeting.
- Approve USDA grant application in the amount of \$47,973.97
Motion was made by Herring, seconded by Randall, to submit the USDA grant for fire and police equipment in the amount of \$47,973.97. Motion carried unanimously.
- Set public hearing for USDA grant for March 18, 2024, 6:00pm at the community center
Motion was made by Herring, seconded by Randall, to set the required public hearing for the USDA grant for fire and police equipment for Monday, March 18, 2024, 6:00pm at the community center. Motion carried unanimously.

- Approve Resolution Number 444 (USDA grant requirement)
Resolution Number 444 was presented for approval as a USDA grant requirement: A RESOLUTION ADOPTING AND PROVIDING FOR STANDARDS FOR PROCUREMENT, BIDDING, AND CONTRACT AWARDS. Motion was made by Herring, seconded by Randall, to approve Resolution Number 444 as presented. Motion carried unanimously.
- Approve Textcaster notification system for \$1200 per year and a one-time setup fee of \$200
Hegwald presented a quote from Textcaster, a notification system for citizens that will allow the city to contact them through text messages and/or e-mail. Motion was made by Herring, seconded by Randall, to approve the purchase of the Textcaster system per the quote. Motion carried unanimously.
- Approve Police Department Policy Manual (tabled until the next meeting to allow council to review the manual)

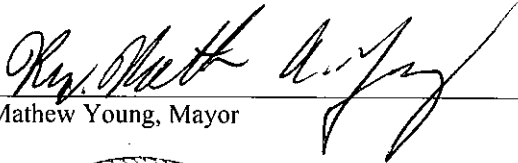
UNFINISHED BUSINESS:

- **Discuss/Consider** approving Brandon McGinnis land contract.
Skipper had spoken with McGinnis, and he is still interested in the land on Holly Street.


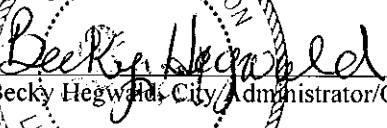
REMINDERS:

- Family movie day Sunday, February 25 – 1:00pm at the community center
- Work session Tuesday, February 27 – 5:00pm at city hall

ADJOURNMENT: Motion was made by Herring, seconded by Randall, to adjourn. Motion carried unanimously and council adjourned at 7:52pm.



Mathew Young, Mayor

ATTEST



 Becky Hegwald, City Administrator/Clerk
 Approved March 4, 2024