

PLEASANTON CITY COUNCIL

City Hall – 1608 Laurel

Monday, February 5, 2024 – 6:00pm

Regular Council Meeting Minutes

CALL MEETING TO ORDER: Mayor Young called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Councilmembers present: Portmann, Herring, Schreckhise, Skipper, and Randall. Other city officials present: City Attorney Burton Harding, Public Works Director Joey Morrissey, Chief of Police Tristan Snyder, Code Officer Candy Houtman, and City Administrator/Clerk Becky Hegwald.

MAYOR'S COMMENTS/EXECUTIVE SESSION: Mathew Young

- Executive session for attorney/client
Motion was made by Portmann, seconded by Randall, to enter into a 10-minute executive session, in the council chambers for attorney/client privilege, to reconvene back to the council room at 6:22pm. Motion carried unanimously. Council entered into executive session at 6:12pm. Council reconvened to the council room at 6:22pm with no action taken.
- Executive session for non-elected personnel with Tristan Snyder present
Motion was made by Portmann, seconded by Schreckhise, to enter into a 10-minute executive session, in the council chambers with Snyder also present, to discuss non-elected personnel, to reconvene back to the council room at 6:33pm. Motion carried unanimously. Council entered into executive session at 6:23pm. Council reconvened to the council room at 6:33pm with no action taken.
- Executive session for non-elected personnel with Joey Morrissey present
Motion was made by Portmann, seconded by Schreckhise, to enter into a 10-minute executive session, in the council chambers with Morrissey also present, to discuss non-elected personnel, to reconvene back to the council room at 6:44pm. Motion carried unanimously. Council entered into executive session at 6:34pm. Council reconvened to the council room at 6:44pm with no action taken.

Motion was made by Portmann, seconded by Randall, to re-enter into another 10-minute execution session, in the council chambers for the same reason with the same people present, to reconvene back to the council room at 6:55pm. Motion carried unanimously. Council re-entered into executive session at 6:45pm. Council reconvened to the council room at 6:55pm with no action taken.

CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW: There were no questions or discussion on anything presented in the printed administrator's report.

APPROVE CONSENT AGENDA

Approve January 8, 2024, Council Meeting Minutes

Regular Disbursements - \$38,302.70 +\$16,782.43=\$55,085.13

Payroll Disbursements - \$23,195.53 +\$25,886.87=\$49,082.40

Mandatory Disbursements - \$14,375.84 +\$23,397.94=\$37,773.78

Motion was made by Portmann, seconded by Randall, to approve the consent agenda as printed. Motion carried unanimously.

PUBLIC SPEAKER IDENTIFICATION:

- Pastor Wade Booth, 1556 Laurel, of the First Baptist Church was present to provide council with information on the Safe Harbor Emergency Shelter he is opening in Prescott for people who are displaced from their home. He said that any help the city could provide with this project would be appreciated.

COUNCIL MEMBER DISCUSSION:

- Portmann gave Morrissey several locations to check for potholes that needed filled.
- Herring had nothing at this time.
- Schreckhise asked Morrissey to contact Shaun West with Linn County to fill out a request to have the county help with road repairs on Magnolia Street by the county barn and fire station. She also asked if power had been supplied to the dog pound. Snyder assured Schreckhise that an incident that happened in town was being investigated.
- Skipper questioned why the code book had not been updated to include the walk-in hunting areas around the East Lake. Hegwald confirmed that the code book did need to be brought up to date on the walk-in hunting.

- Randall requested that a work session be scheduled to help establish goals for Pleasanton. Motion was made by Randall, seconded by Herring, to hold a goal setting workshop at 5:00pm on Tuesday, February 27, 2024, at city hall. Motion carried unanimously.

Motion was made by Randall, to move the Monday, March 18, council meeting to the community center and include a special session to discuss solar power in Linn County.

Motion was made by Skipper, seconded by Portmann, to amend the motion to include limiting public speaker's time limit to two minutes each, and have a five-minute time limit each for the pro and con sides of solar power. Motion carried unanimously.

Motion was again made by Randall, seconded by Skipper, to approve moving the meeting and setting the time limits regarding solar power as amended. Motion carried unanimously.

CITY ATTORNEY: Burton Harding briefly discussed how code cases are being handled in municipal court.

CHIEF OF POLICE: There were no questions or discussion on anything presented in the chief of police's written report.

CODES: Houtman had nothing at this time.

PLANNING & ZONING: Hegwald had nothing at this time.

PUBLIC WORKS: Joey Morrissey presented two bids for spray foam insulation at the show up building:

- American Dreams Spray Foam \$7,500
- Moka Spray Foam \$8,400

Motion was made by Portmann, seconded by Herring, to accept the bid from American Dreams Spray Foam for \$7,500. Motion carried unanimously.

Motion was made by Herring, seconded by Randall, to allow Morrissey to purchase two tablets and pens for the water and wastewater employees in the amount of \$2,656, with the stipulation that the policy be enforced that the tablets are for city use only and if damaged the employee will be responsible for the replacement. Motion carried unanimously.

Morrissey had been contacted by a council member to get prices on portable carports to park equipment under. After checking prices, Morrissey thinks a pole barn would be a better option. It was the consensus of the council to have Morrissey get bids on a pole barn.

NEW BUSINESS:

- Approve 2024 Municipal Court Fine Schedule (tabled until next meeting)
- Approve Resolution Number 442 – Authorizing certain individuals to sign checks.
Resolution Number 442 was presented for approval; A RESOLUTION AUTHORIZING CERTAIN INDIVIDUALS TO SIGN CHECKS AND WARRANTS AND TO ACCESS THE SAFE DEPOSIT BOX AT FARMERS STATE BANK FOR THE CITY OF PLEASANTON, KS. Motion was made by Herring, seconded by Skipper, to approve Resolution Number 442 with the correction on the date. Motion carried with Portmann abstaining.
- Approve Resolution Number 443 – Authorizing certain individuals to sign checks.
Resolution Number 443 was presented for approval; A RESOLUTION AUTHORIZING CERTAIN INDIVIDUALS TO SIGN CHECKS FOR THE ACCOUNT HELD IN THE NAME OF THE FOLLOWING ACCOUNT FOR THE CITY OF PLEASANTON, KS. Motion was made by Herring, seconded by Skipper, to approve Resolution Number 443 with the correction on the date. Motion carried with Portmann abstaining.
- Approve audit engagement letter from Jarred, Gilmore, Phillips for 2023 audit.
Motion was made by Herring, seconded by Randall, to give the mayor the authority to sign the audit engagement letter from Jarred, Gilmore, Phillips for the 2023 audit. Motion carried unanimously.

- Approve proposal from Wald Fireworks
Decision was tabled until the next meeting as Herring knew of someone local, she wanted to ask about setting the fireworks off.
- Approve to solicit bids for CRRRP demolitions.
Hegwald informed council she had been contacted by four contractors interested in doing CRRRP demolitions. Motion was made by Portmann, seconded by Herring, to allow Hegwald to write bid specifications and solicit bids for CRRRP demolitions. Motion carried unanimously.
- Approve new policy for water leak adjustments.
Hegwald presented a new policy for water leak adjustments. Motion was made by Portmann, seconded by Herring, to approve the policy with the addition of having two signatures on the form. Those allowed to sign the form are the mayor/the city administrator/ and the public works director. The policy to be effect until the code book can be updated to include it. Motion carried unanimously.
- Approve new policy for waiver of fees at the community center.
Discussion was held on updating the policy for rental of the community center. The policy to be changed to:
Rental fees to be waived for events sponsored by:
The City of Pleasanton
Linn County
USD#344
Chamber of Commerce
Funeral dinners for Pleasanton residents as long as the building is available.
Each full-time city employee is allowed to use the building twice a year.

Deposits will still be required.

Any event that does not follow under the above policy will need to be approved individually before council if a request is made to waive any rental fee.

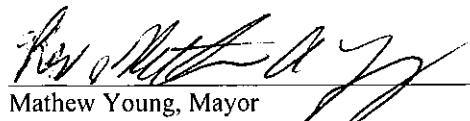
Motion was made by Portmann, seconded by Randall, to adopt the policy as presented. Motion carried unanimously.

UNFINISHED BUSINESS:

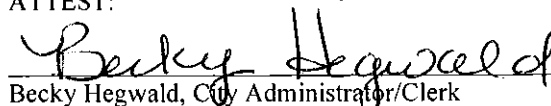
- **Discuss/Consider** approving Brandon McGinnis land contract.
Harding informed council that the land contract with Brandon McGinnis for the land on Tucker Road had been signed by McGinnis and is now ready for the mayor to sign. Skipper to contact McGinnis to see if he is still interested in the land on Holly Street.
- **Discuss/Consider** cost of infrastructure at land Nancy Brixey is interested in. Someone else is also interested in this piece of property.
Harding informed council he had been in contact with Brixey several months ago and encouraged her to contact council if she was still interested in the land. It was the consensus of the council since Brixey has not contacted council, to remove this item from the agenda and allow Hegwald to contact another individual interested in the land.

REMINDERS: None

ADJOURNMENT: Motion was made by Portmann, seconded by Skipper, to adjourn. Motion carried unanimously and council adjourned at 8:15pm.



Mathew Young, Mayor

ATTEST:


Becky Hegwald, City Administrator/Clerk
Approved February 20, 2024

