

## PLEASANTON CITY COUNCIL

Community Center – 819 Main Street

Monday, October 2, 2023 – 6:00pm

Regular Council Meeting Minutes

**CALL MEETING TO ORDER:** Mayor Frisbie called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Councilmembers present: Portmann, Herring, Schreckhise, Staton, and Mattingley. Other city officials present: Public Works Director Joey Morrissey, Chief of Police Tristan Snyder, Police Officer Ivan Squire, and City Administrator/Clerk Becky Hegwald.

**A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Frisbie briefly discussed the proposed sales tax for street repairs.

**10-minute executive session for attorney/client** (deleted as the city attorney was not present).

**15-minute executive session for trade secrets (to include Morrissey).** Motion was made by Mattingley, seconded by Schreckhise, to enter into a 15-minute executive session for trade secrets, to include Morrissey and reconvene back to the meeting room at 6:37pm. Motion carried unanimously. Council entered executive session at 6:22pm. Council reconvened to the meeting room at 6:37pm with no action taken.

**B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:** Items discussed included:

- Forming a parks advisory board with 3-5 members from the area in addition to city employees to come up with ideas on how to improve the park and lake facilities.
- Scott Day to be at the next council meeting to discuss options available with the BCBS plan for city employee's health insurance.
- Mr. Brown has requested his building north of city hall be removed from the CRRRP demolition list.
- Labette Bank is rewriting a CD that is maturing to a higher interest rate.
- The KANPAY system is up and going for court payments. Water customers have been notified and the system will be used for water payments starting November 1.
- Writing off delinquent accounts off the city books.

**C. APPROVE CONSENT AGENDA**

Approve September 18, 2023, Council Meeting Minutes

Regular Disbursements - \$12,457.56

Payroll Disbursements - \$25,279.96

Mandatory Disbursements - \$25,771.65

Motion was made by Portmann, seconded by Mattingley, to approve the consent agenda as printed. Motion carried unanimously.

**D. PUBLIC SPEAKER IDENTIFICATION:**

1. **Proposed sales tax forum for street repairs.** Hegwald and Morrissey gave a report on different options for repairing the streets, cleaning out the ditches, and the equipment and financing options that are available. There were no public questions or comments.
2. **Frank Baumann – brush burn pile & condition of roads.** (deleted as Baumann was not present)
3. **Wendy Conley – Possible grant options to improve park in memory of Joshua Haynes.** Conley asked if council would be interested in working with the Haynes family to make improvements at the park on 6<sup>th</sup> street. It was the consensus of the council to have Hegwald work with the family on possible grants to make the improvements to the park.

**E. COUNCIL MEMBER DISCUSSION:** Council did not have anything to discuss.

**F. CITY ATTORNEY:** Burton Harding was not present.

**G. CHIEF OF POLICE:** Chief of Police Snyder gave an update on the number of cases and traffic stops for September.

**H. CODES:** Candy Houtman was not present.

**I. PLANNING & ZONING:** No report was given.

**J. PUBLIC WORKS:** Public Works Director Morrisey presented a bid from Knapheide Truck Equipment for a utility bid for the 2016 Ford F-250. After discussion, motion was made by Portmann, seconded by Herring, to purchase a utility truck bed from Knapheide Truck Equipment for \$12,287.00. Motion carried unanimously.

Discussion was held regarding repairs needed to the 331G Loader. Morrisey explained that a technician from Heritage Tractor was down and presented a list of items needing to be repaired. The most important items were the ac evaporator and turbo charger. Motion was made by Portmann, seconded by Herring, to approve the repairs in the amount of \$19,461.20. Motion carried unanimously.

**K. NEW BUSINESS:**

4. **Discuss/Consider** selling memorial bricks and trees for community center and parks. Hegwald has found a company in Fort Scott that is willing to engrave on bricks to be placed around the community center. She hopes to have the final cost and character length requirements by the next meeting.
5. **Discuss/Consider** employee evaluation form and pay matrix. It was the consensus of the council to use the employee evaluation forms as presented, with the supervisors evaluating the employees, the city administrator evaluating the supervisors, and the council evaluating the city administrator and reviewing the rest of the evaluations. The pay matrix plan is still being developed.
6. **Discuss/Consider** harassment policy for swimming pool. Motion was made by Portmann, seconded by Herring, to adopt the harassment policy for the swimming pool as presented. Motion carried with Mattingley voting no.
7. **Discuss/Consider** bonuses for lifeguards. Hegwald informed council that she could not find in the minutes or on the payroll records that lifeguards had previously received end of the year bonuses. As the pool is over budget, no further action was taken.
8. **Discuss/Consider** paying for Hep shots for public safety and public works employees. Hegwald explained that she would like to make available to police, fire, and public works employees the option of getting Hepatitis A & B vaccinations at the Linn County Health Department. She went on to explain that OSHA requires employers to offer vaccination series to all workers who have occupational exposure. While Kansas is not governed by OSHA but the Kansas Department of Labor Industrial Safety and Health Division, it would show good faith in trying to keep employees safe. The Hep A is a two-shot series, and the Hep B is a three-shot series. Total cost would be \$300 per employee. Employees not wanting to take the shot will be required to sign a waiver stating so. Motion was made by Portmann, seconded by Mattingley, to approve offering the Hepatitis shot series to the public safety and public works employees at no cost to them. Motion carried unanimously.
9. **Discuss/Consider** raising credit card limit on Candy Houtman from \$500 to \$1,000. Hegwald requested the credit card limit for Candy Houtman be raised from \$500 to \$1,000 to allow for training expenses. Motion was made by Portman, seconded by Mattingley, to raise the credit card limit as requested. Motion carried unanimously.


**L. UNFINISHED BUSINESS:**

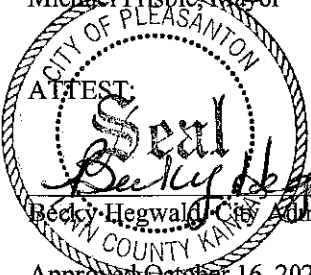
10. **Discuss/Consider** City sponsored monthly family movie night at the community center. Herring requested discussion be tabled until next meeting while she waited for additional information.
11. **Discuss/Consider** land sale to Brandon McGinnis. Hegwald to ask McGinnis to be at the next meeting to discuss options for the land he is requesting to buy from the city.

**M. REMINDERS:**

General Pleasonton Days this weekend  
Candidate forum on October 23

N. ADJOURN: Motion was made by Portmann, seconded by Mattingley, to adjourn. Motion carried unanimously and council adjourned at 7:27pm.

  
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Michael Frisbie, Mayor

  
ATTEST:  
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Becky Hegwald, City Administrator/Clerk  
Approved October 16, 2023