

PLEASANTON CITY COUNCIL
City Hall Chambers-1608 Laurel Street
February 1, 2021
6:00 p.m.
REGULAR COUNCIL MEETING MINUTES

Attending members included: Council members Aaron Portmann, Jake Mattingley, Danielle Souza, Ashley Toms, and Chris Ellis. Also present were City Administrator Erica Kern, City Clerk Teresa Whitaker, and Jackie Taylor of the *Linn County News*
Absent:

CALL MEETING TO ORDER: Mayor Frisbie opened the meeting at 6:00 pm with the Pledge of Allegiance.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Frisbie opened with comments. The East Lake discussion at the last meeting had some good questions and he would like to see some Q&A sessions. He stated that one speaker mentioned public discourse between the city administrator and herself even after a public apology by Kern. The Mayor stated he appreciated Erica and the job she has done. He also stated he and everyone else will miss her.

Kern requested a 15-minute executive session for non-elected personnel to include Tristan Snyder. Burton also requested a 10-minute executive session for legal to come back at 6:16 pm. Jake motioned for a 10-minute legal executive session with meeting to resume at 6:16 pm. Aaron 2nd. Motion carried 5-0. Executive session ended at 6:16 pm with no action taken. Aaron Portmann motioned for a 15-minute executive session for non-elected personnel to include Tristan with meeting to resume at 6:31 pm. Jake 2nd. Motion carried 5-0. Executive session ended at 6:31 pm with no action taken.

- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:**

Kern stated last week the public hearing for the CUP for Saker Towing lot. The recommendation will be submitted at the next meeting.

Dam inspections are due by the 15th so we will open bids at the next meeting on February 16, 2021.

All COVID funds have been rewarded and that grant will close. Susan Galemore will no longer be the point of contact for the city of Pleasanton. Her successor is being trained.

RFB Construction has been working on the sidewalks. Casey will keep up on the job. The funds will be taken care of through KDOT rather than through the city.

Events held by the city need to have dates set so the new administrator does not get bombarded.

City wide garage sales on the 15th and do the clean up on the 17th and 18th. Casey stated that the best they have ever done is getting it done in 3 days, but they are still going back because people are putting stuff all week. He added that he is on a skeleton crew.

Kern asked about the council community workday. She stated the participation has dropped in the past years. Danielle asked who spearheads the program and brings items to the attention of the council. Kern states she is the one that does that. The Mayor asked if the Scouts could help. Danielle asked to table the community service program because she would like to take that on herself. Jake asked since the sheriff's department is not taking our prisoners, can we have a community service program in place for those misdemeanor cases in house. Burton stated it could be done.

Erica talked about the transition plan for her position. The first review of applications will be February 5th. Kern stated there are 4 applications so far. Each week, Kern is meeting with each department to help them make sure things are running smoothly in each department. Kern's last day in the office is March 1st. She stated she will be around to help after she is gone to make sure things go smoothly.

Authorized signers on the accounts will need to be changed. Kern mentioned the Mayor may need to sign checks at times.

Kern also said that everything she has done since her employment started will be in order and she will make sure things are ready and covered for the next person. Jake stated he would like to sit in on the interviews. The Mayor would also like to sit in. Danielle asked for the minimum requirements are for the job. Kern read the requirements and the salary range. Joe Whitaker stated that the League of Kansas Municipalities might be able to assist with an interim manager. A special meeting for Wednesday was suggested for the 10th of February to discuss hiring the new administrator. A motion was made by Jake to have a special meeting on February 10 at 6:00 pm to discuss the city administrator position. Ashley 2nd. Motion carried 5-0.

- C. APPROVE CONSENT AGENDA:**

1. January 19, 2020 Regular Meeting minutes
2. Regular Council Disbursements - **\$38,251.71**
3. **Regular Council Disbursements correction - 01-19-2020 \$19,256.22 instead of \$19,256.52**
4. Payroll Disbursements- **\$18,531.26**
5. Mandatory Disbursements -**\$10,124.46**
Motion by Jake. 2nd by Aaron. Motion carried 5-0.

- D. PUBLIC SPEAKER IDENTIFICATION:** Mayor Frisbie-

Shanise Adams Trent: 1300 High Street. Sandy had sent a 30-day notice to do repairs and maintenance on the garage.

Ms. Trent is requesting an extension. The cost to replace the boards is about \$1400.00 and she will not have the money.

Danielle asked her when she will have the money. Trent stated she is waiting for her contractor and needs an additional 60 days. Follow-up in 60 days. At the April 6th she will report her progress. Kern then added that Shanise assists the city with the Easter egg hunt and asked the Council if they plan on doing the hunt. Last year, they delivered the eggs due to COVID. Ashley recommended that we err on the side of caution and plan delivering the eggs again. Kern suggested reassessing at the end of March.

Stephanie Ferraro- East Lake development update. She is here to see any new developments and is happy with the idea of Q&A sessions being held. Burton stated he plans on getting the questions Ms. Ferraro has for the development out and get answers for them. Kern stated that the council could have a Q&A workshop with the public and that could help get some more opinions and input. She asked the council to set a date for that. Aaron stated he is fine with that but there must be more structure. Kern asked if the council wanted the questions submitted ahead of time. The council agreed that would be a good idea. Kern also stated it might be a good idea to have community members as a part of the committee to help with the process. Ms. Ferraro suggested the engineers, KDHE representatives, and the Department of Wildlife could be present. Ms. Ferraro asked if the council had questions they wanted to discuss. Burton stated he is not prepared at this time. He explained how the committee will be appointed and how it will transition into the board after development. Ms. Ferraro thanked the council for their openness.

- E. COUNCIL MEMBER DISCUSSION:** Danielle asked how we plan on handling Ashley's replacement. Jake stated typically the Mayor suggests someone and then the council approves. Ashley thanked the council for the chance to serve on the council.
- Jake stated that the Linn County people fought against the power plant, pipeline, IPC and other things but they all turned out good. He stated he does not understand why they fight change but believes the development will be a good thing. He stated other cities have great community development and participation and cannot understand why people resist. We need this to give the city a boost. He asked about the big brush pile at the west lake. He wondered if anyone would be willing to hold a bonfire and host a band there as a city event. He stated if anyone is worried about social distancing, then they should stay home. Jake stated if the council is interested, he would spearhead the event.
- Aaron said what made him sad was watching people leave the meeting as soon as the discussion was done about the lakes. He said that nobody stays for the rest of the meetings and it showed the character of some of the individuals that ridicule the council for their decisions. Jake stated he would love to see more people at the meetings. Ashley stated it would be better to interact. Jake stated the next administrator needs to know that the job is a 9-5 job and not a 24-hour job. He had encouraged Erica to do that many times.
- Kern committed the city to doing a boat parade for the 4th of July with all celebrations happening at Stegge Lake. There will be bounce houses, a fishing derby, and a beer garden. The city is committed to paying for the bounce house and a couple other items.
- F. CITY ATTORNEY:** Burton Harding- Nothing.
- G. CHIEF OF POLICE-** Tristan Snyder- There were 16 arrests in January. 1 domestic, 2 warrants, and drug arrests. We are 19% of the drug cases we had for 2020. Snyder stated that the jail has asked us not to arrest misdemeanors unless it is a felony that is arrestable. They will take violent felonies, domestics, and DUI's. Tristan stated they are trying to do their part, but all felonies are going to jail. Ashley asked what happens when we take them. Tristan stated the jail may try not to take them, but they must take them. Out of the 12 drug arrests, one was a distribution. There were 12 grams of marijuana and \$4000.00 worth of oxycontin. He also had a gun. He tried to get back to the car but that did not happen. Out of the 3 felony arrests, one was a car chase. The car was spike stripped and they went to jail. There are only 2 officers working since December 22nd as Adam is on leave. 2 vehicles have been seized but one will be returned. There have also been 4 handguns seized. Jake asked what happens to the guns. Tristan stated guns used in the commission of crime will be seized and auctioned off or destroyed depending on how the law is reading. Jake asked Tristan about the body cameras. Tristan stated they are on the way.
- H. CODES / ANIMAL CONTROL:** Sandy Atkisson- 601 Magnolia was supposed to have their work done by the 22nd. Sandy stated there is still trash and junk in the yard. Also, 109 West Broad still has a pile of trash and all the buildings are still standing. They were supposed to get a form for the voluntary demolition with the city. Lastly, 711 Center was discussed. We have not heard anything since December. Jesse told Sandy he sent the CRRRP paperwork to the bank. Jake stated that the house on 13th needs to be done in the time allotted to them.
- I. PLANNING & ZONING:** Erica Kern- The meeting was held as stated above. The recommendation will be presented at the next meeting after the waiting period.
- J. PUBLIC WORKS:** Casey Osborne- 10th Street needs some drainage work done. There will be some concrete and corrugated black pipe installed to alleviate the issue. It will extend about 650 feet. The water is undercutting the street. Rough estimate will be about \$7500.00. Materials have gone up so that is a high estimate. The Mayor asked if that fixes the leak behind the grocery store. Casey stated they are waiting for the shipping container to be moved.
- Par is in town working on the power lines. The guys have been taking virtual classes to maintain their water certifications. The spreader needs to be replaced. They have had to work on it every couple hours. When we purchase a new one, we will be able to keep it inside. The bids include a plow as a package deal. The yellow dump truck has injector issues and needs work too. There is a spreader from Western for \$4,525.00 that Casey recommends. Both bids in the council packet are comparable. They also have the option of being able to upgrade to be able to spread beet juice. The last storm was difficult to clear due to the spreader malfunctioning. Jake asked how many vehicles we have that have plows. Casey stated we have 2 but one is too heavy. The new truck also came with a spreader, but it is too big for our streets. The plow we have is on the yellow truck is repaired but that truck is having issues with starting. Motion to approve purchasing a plow from Knapheide for \$4525.00. 2nd by Chris. Motion carried 5-0.
- Casey then went on to explain the turbidity units need to be addressed. The units are discontinued and were discontinued they day they were installed. We need 4 of them at a cost of \$2,102.00 each. The chemical feed system is \$1,849.95 per unit and 3 are needed. The maintenance case is \$1,268.00 and we need one. The total for all items is \$15,225.85 plus shipping. Installation is included on the turbidity meters and the feeders will be installed by public works. Aaron stated he is in favor of the entire purchase. Motion to approve the upgrades by Aaron in the amount of \$15,225.85 plus shipping. 2nd by Jake. Motion carried 5-0.
- We have purchased cold patch and it is a new cold weather blend that is supposed to last longer. More gravel is to be put down in places around the city.

K. NEW BUSINESS:

6. Discuss/Consider waiving rental fees on February 8th, 10th, and 11th for senior class to practice for courtwarming. Motion to approve by Danielle. 2nd by Aaron. Motion carried 5-0.
7. Discuss/Consider warranty program through Verbin for clock in the amount of \$630.00 for 1 year. Motion to approve by Jake in the amount of \$630.00. 2nd by Aaron. Motion carried 5-0.
8. Discuss/Consider extension to allow additional time for codes violations at 1300 High Street. See above.
9. Discuss/Consider Citywide Clean-Up, Citywide Garage Sale, and Community Service Day. See above.
10. Discuss/Consider purchase of new spreader. See above.
11. Discuss/Consider purchase of plow. Tabled.
12. Discuss/Consider upgrades to water plant. See above.
13. Discuss/Consider pay increase for Barbara Cochran. Kern explained this is her 1-year anniversary and it is a .50 cent raise. Danielle motioned to approve a .50 cent raise effective next payroll. 2nd by Jake. Motion carried 5-0.

K. UNFINISHED BUSINESS:

14. Discuss/Consider purchase of new police car. Jake stated Jesse Secrest talked to him about the nuts and bolts of the bids. The bids were reviewed, and discussion was held about the cost of upfitting. Tristan stated if he were being fiscally responsible, he would choose the Dodge. Jake stated he loves Dodge, but he knows that Secrest adds so much to the community. Danielle asked about the KHP vehicles. Tristan stated they do have vehicles with over 50K miles for about 17-19K. Some vehicles have lights on them, and some do not. Tristan stated the KHP has no available vehicles at the time that would work for us. Motion to approve the bid from Cox Motor for the price of \$38,944 and the additional \$1,900.00 for the upfit. 2nd by Danielle. Motion carried 5-0.

L. REMINDERS:

M. ADJOURN:

Meeting adjourned 8:35 pm

Mayor-Mike Frisbie

City Clerk-Teresa Whitaker