

PLEASANTON CITY COUNCIL

City Hall – 1608 Laurel

Monday, December 11, 2023 – 6:00pm

Regular Council Meeting Minutes

CALL MEETING TO ORDER: Mayor Frisbie called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Councilmembers present: Portmann, Herring, Schreckhise, Staton, and Mattingley. Other city officials present: City Attorney Burton Harding, Code Officer Candy Houtman, Public Works Director Joey Morrissey, Police Chief Tristan Snyder, Police Officer Ivan Squire, and City Administrator/Clerk Becky Hegwald.

A. MAYOR'S COMMENTS/EXECUTIVE SESSION: Mayor Frisbie thanked everyone involved in the Light Up Pleasanton event.

B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW: Hegwald discussed the following items:

- Hegwald discovered that the 2024 Budget did not include the debt service expenditures. After confirmation from the auditors and the state, she informed council that the 2024 Budget would have to be amended next December. The money was budgeted into the account, but not out of the account.
- Following discussion on raising the water and sewer rates, motion was made by Portmann, seconded by Mattingley, to raise the water and sewer rates 3% starting with the January 2024 billing. Motion carried with Herring and Schreckhise voting no.
- Updated council on the first city sponsored movie day held Sunday, December 10. Thanked Mathew Young and Faith Chapel for donating the projector, screen, and banner for the front door, Lauren Edwards, and her students for baking the cookies and Santa for stopping by. The next movie date will be set after the holidays.
- Final Angel Tree update of helping 72 kids with enough donations raised to spend \$125 each. Thanked Mr. Brown and the Pleasanton 6th graders and the parents and volunteers who did the shopping.
- Hegwald and Morrissey had met with BG Consultant Engineer Jason Hoskinson regarding the repair of streets. Now that the sales tax has passed more definite options for plans can be presented.

C. APPROVE CONSENT AGENDA

Approve November 27, 2023, Council Meeting Minutes

Regular Disbursements - \$12,463.61

Payroll Disbursements - \$30,176.05

Mandatory Disbursements - \$44,099.17

Motion was made by Portmann, seconded by Mattingley, to approve the consent agenda as printed. Motion carried unanimously.

D. PUBLIC SPEAKER IDENTIFICATION:

Melody Crooks tire replacement for hitting pothole. Ms. Crooks was unable to attend. It was the consensus of the council not to pay for the tire replacement for hitting a pothole as other citizens have already been denied.

E. COUNCIL MEMBER DISCUSSION:

- Portmann thanked everyone involved with Light Up Pleasanton and the Angel Tree Project.
- Herring thought the Light Up Pleasanton Parade was the best one yet. She also thanked everyone who has donated to the pound puppy tree at the community center.
- Schreckhise had nothing at this time.
- Staton had nothing at this time.
- Mattingley questioned why the sale of the land on Tucker Road had died for lack of a second at the last meeting. Following discussion, motion was made by Mattingley, seconded by Portmann, to sell the land on Tucker Road to Brandon McGinnis as per the contract. Motion carried with Herring and Schreckhise voting no.
- Mattingley resigned effective immediately and left the meeting at 6:20pm.

F. CITY ATTORNEY: Harding discussed the following items:

- Judge Purvis has changed the fine scheduled and Harding will present it at the next council meeting for approval.
- He has not heard from the State of Kansas regarding permission to sell the land at 6th and Holly to Brandon McGinnis.

- The City has received the required written request from Travis Myrick to close the road between 700 Main Street and 622 Main Street. Motion was made by Herring, seconded by Schreckhise, to set the hearing for closing the above road for Monday, January 8th, 2024, at 6:00pm. Motion carried unanimously.

G. CHIEF OF POLICE: Snyder gave updates on the number of traffic stops, drug cases, and total calls the police department has made this month.

H. CODES: Houtman gave council information regarding how the surrounding towns handle landlord licensing. She also informed council of free dog food she has secured for the pound, and she is continuing to write tickets for code violations regarding the property discussed at previous meetings.

I. PLANNING & ZONING: No report was given.

J. PUBLIC WORKS: Morrisey reported that work was being done on the west clarifier at the water plant. His department had been busy getting things ready for Light Up Pleasanton and Movie Day.

K. NEW BUSINESS:

1. **Discuss/Consider** setting hearing to close the road between 700 Main Street and 622 Main Street (Travis Myrick) Discussed under city attorney.
2. **Discuss/Consider** closing Main Street from Broad to 8th, on May 18, 2024, for car and music show hosted by Skylar Gabrini. Motion was made by Portmann, seconded by Staton, to allow Main Street to be closed on the location and date requested. Motion carried unanimously.
3. **Discuss/Consider** writing off uncollectable accounts. Hegwald presented the list of uncollectable accounts for 2023 and several years prior. The amounts wrote-off will be sent to the state set-off program or a collection agency. If a customer comes in to have their water connected, the delinquent account will have to be paid in full in addition to the deposit before the water service is turned on. Motion was made by Herring, seconded by Portmann, to write off the uncollectable accounts in the amount of \$28,884.83. Motion carried unanimously.
4. **Discuss/Consider** 2024 raises for employees. Different options for 2024 employee raises were discussed. Motion was made by Portmann, seconded by Herring, to give employees a 5% COLA raise effective January 1, 2024. Motion carried unanimously.

L. UNFINISHED BUSINESS:

5. **Discuss/Consider** approving Brandon McGinnis land contract. Discussed under council member discussion.
6. **Discuss/Consider** cost of infrastructure at land Nancy Brixey is interested in. Hegwald presented a memo from Jason Hoskinson with BG Consultants on possible costs for infrastructure on the land Brixey is interested in. She also told council that the land was jointly owned with Linn County, and they needed to be included in the discussion of the sale of the property.

M. REMINDERS:

There will be no council meeting scheduled for Tuesday, December 26, 2023, as there will not be a quorum. On the January 8, 2024, council meeting, old business will be completed, the meeting will be adjourned and once the new mayor and council are sworn in, the second meeting will begin.


N. ADJOURN:

Motion was made by Portmann, seconded by Herring, to adjourn. Motion carried unanimously and council adjourned at 6:55pm.



Michael Frisbie, Mayor

ATTEST:



Becky Hegwald, City Administrator/Clerk

Approved January 8, 2024