

**PLEASANTON CITY COUNCIL**  
City Hall Chambers-1608 Laurel Street  
**Monday, March 20, 2023**  
6:00 p.m.  
**REGULAR COUNCIL MEETING MINUTES**

**CALL MEETING TO ORDER:** Mayor Frisbie called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Councilmembers present: Portmann, Herring, Schreckhise, and Mattingley. Absent: Staton. Other city officials present: City Administrator Teresa Whitaker, Public Works Director Joey Morrissey, Police Chief Tristan Snyder, Police Officer Mason Roberts, and City Clerk Becky Hegwald.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Frisbie thanked the Eagle Scouts for painting the fire lanes in front of the fire hydrants on Main Street as a community project. He also received a thank you call from the family of Walter Scott Brown for the donation towards signage for the Walter Scott Memorial Highway.
- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:** City Administrator Teresa Whitaker requested a 10-minute executive session for attorney/client privilege to discuss preliminary acquisition of land. Motion was made by Portmann, seconded by Mattingley, to enter the executive session for the purpose stated and to return to council chambers at 6:29pm. Motion carried unanimously. Council entered executive session at 6:29pm to reconvene at 6:39pm. Council reconvened to the council room at 6:39pm with no action taken.

Motion was made by Portmann, seconded by Mattingley, to continue the executive session for the same reason for an additional five-minutes and to return to council chambers at 6:45pm. Motion carried unanimously. Council entered executive session at 6:40pm to reconvene at 6:45pm. Council reconvened to the council room at 6:45pm with no action taken.

Whitaker requested a five-minute executive session for trade secrets to discuss data relating to trade partnerships. Motion was made by Portmann, seconded by Mattingley, to enter the executive session for the purpose stated and to return to council chambers at 6:51pm. Motion carried unanimously and council entered executive session at 6:46pm to reconvene at 6:51pm. Council reconvened to the council room at 6:51pm with no action taken.

Whitaker requested a 10-minute executive session for non-elected personnel to discuss job performance, to include Police Chief Snyder for the first 5-minutes. Motion was made by Portmann, seconded by Mattingley, to enter the executive session for the purpose stated and to return to council chambers at 7:03pm. Motion carried unanimously and council entered executive session at 6:53pm to reconvene at 7:03pm. Council reconvened to the council room at 7:03pm with no action taken.

Mayor Frisbie announced that City Administrator Teresa Whitaker turned in her resignation as of June 30, 2023. No action was taken.

Motion was made by Mattingley, seconded by Portmann, to allow the STARS Program to do grade work at the property owned by the city using the city equipment. Motion carried unanimously.

Motion was made by Mattingley, seconded by Schreckhise, to have Harding prepare a liability waiver/contract with STARS allowing the program to use the city equipment and the city to store their equipment in the STARS Building. Motion carried unanimously.

Whitaker explained the school would like to apply for a CDBG to build a storm cellar at the STARS Building. As schools are ineligible to apply, she would like to apply through the city. Motion was made by Portmann, seconded by Herring, to apply for the CDBG as requested. Motion carried unanimously.

**C. APPROVE CONSENT AGENDA:**

1. Approve March 6, 2023, Meeting Minutes
2. Regular Disbursements - \$13,805.21
3. Payroll Disbursements - \$22,208.87
4. Mandatory Disbursements - \$142,624.15

Motion was made by Mattingley, seconded by Portmann, to approve the consent agenda as printed. Motion carried unanimously.

**D. PUBLIC SPEAKER IDENTIFICATION:**

5. **Jason Hoskinson w/BG Consultants** – discuss sewer and water improvements at south end of NE Development as well as a street overlay project. Hoskinson explained several different proposals for the city.

Motion was made by Mattingley, seconded by Portmann, to have BG Consultants do the state required dam inspection at the East Lake and prepare the necessary reports for \$2,500.00. Motion carried unanimously.

Motion was made by Portmann, seconded by Mattingley, to have BG Consultants proceed with the 2021 Preliminary Engineering Report for possible street improvements and funding opportunities that had previously been approved for \$6,500.00. Motion carried unanimously.

Motion was made by Mattingley, seconded by Portmann, to have BG Consultants prepare a Preliminary Engineering Report for the city owned property south of Casey's. The report to review/identify platting and easements available, identify street, sanitary sewer, and water system capacity improvements and provide a map highlighting the improvements, capacity, and service area, give an engineer's opinion of Probable Project Costs, and give options for funding potential. Cost to be at an hourly rate not to exceed \$5,000.00. Motion carried unanimously.

**6. Tara Carpenter/Carpenter Chiropractic** was present to request the water deposit be waived at the new location of 601 Holly. Carpenter said she had paid the deposit when the business originally opened. City records did not show the deposit had been paid. Motion was made by Portmann, seconded by Mattingley, to waive the \$75.00 water deposit as requested. Motion carried unanimously.


- E. COUNCIL MEMBER DISCUSSION:** Mattingley publicly thanked Whitaker for her suggestion to check into the building at 602 Main for a possible senior center.
- F. CITY ATTORNEY:** Burton Harding arrived at 6:15pm. He is working on the contract with Nancy Brixey for land to build a motorcycle riding academy and cabins on and also the dangerous dog ordinance revisions. He will have both to approve at next meeting.
- G. CHIEF OF POLICE:** Police Chief Tristan Snyder reported on recent fraud/scams, vehicle accidents, and caseloads.
- H. CODES:** Charles Stokes – absent. Whitaker informed council that several applications have been received for the newly created code enforcement officer/animal control offer/administrative/public works position. Interviews will be scheduled for the following week.
- I. PLANNING & ZONING:** Teresa Whitaker announced that three meetings have been set with the Zoning Board to review the main street codes.
- J. PUBLIC WORKS:** Joey Morrisey informed council of the public works schedule of work for the spring and summer months. He also discussed options on building camping sites at the East Lake. It was the consensus of the council to have the public works proceed with installing gravel pads at the lake.
- K. NEW BUSINESS:**
- 7. Discuss/Consider** possible sales tax increase to fund street repairs. Motion was made by Mattingley, seconded by Portmann, to have the city administer gather information for a possible 1% sales tax increase to be put on the ballot. The sales tax revenue would be strictly for the repair of streets or equipment needed for upkeep on streets. Motion carried unanimously.
- 8. Discuss/Consider** 2022 audit contract with Diehl, Banwart, Bolton, CPAs, PA Motion was made by Mattingley, seconded by Portmann, to approve the 2022 audit contract as presented. Motion carried unanimously.
- 9. Discuss/Consider** lowering minimum age of lifeguards to 15. Motion was made by Mattingley, seconded by Schreckhise, to lower the minimum age of lifeguards to 15 years of age as of May 1, 2023. Motion carried unanimously.
- 10. Discuss/Consider** renewing the city's liability insurance policy was added to the agenda. Motion was made by Mattingley, seconded by Portmann, to accept the insurance 2023 renewal from Truly Insurance for \$109,979.00. Motion carried unanimously.
- L. UNFINISHED BUSINESS:**
- 10. Discuss/Consider** dangerous dog ordinance revisions (Tabled until next meeting)
- 11. Discuss/Consider** revised CUP for 602 Main Street. Motion was made by Mattingley, seconded by Herring, to approve the CUP for 602 Main Street as revised to being approved only for 3 months. As of June 21, 2023, if the building is still being used for residential purposes the owner will be fined daily. Motion carried with Portmann voting no.
- M. REMINDERS:**  
Whitaker reminded council of upcoming dates for the Easter Egg Hunt, rabies vaccination clinic, city wide yard sales and city-wide cleanup.

N. ADJOURN: Council adjourned at 830pm.



Michael Frisbie, Mayor

ATTEST:



Becky Hegwald, City Clerk



Approved April 3, 2023