

**PLEASANTON CITY COUNCIL**  
City Hall Chambers-1608 Laurel Street  
**Monday, April 3, 2023**  
6:00 p.m.

**REGULAR COUNCIL MEETING MINUTES**

**CALL MEETING TO ORDER:** Mayor Frisbie called the meeting to order at 6:00pm. The Pledge of Allegiance was recited. Councilmembers present: Portmann, Herring, Schreckhise, Mattingley, and Staton. Other city officials present: City Administrator Teresa Whitaker, Chief of Police Tristan Snyder, Police Officer Mason Roberts, Public Works Director Joey Morrissey, and City Clerk Becky Hegwald. City Attorney Burton Harding arrived at 6:12pm.

- A. MAYOR'S COMMENTS/EXECUTIVE SESSION:** Mayor Frisbie thanked Shanise Trent and Ann Johnson for all their hard work in volunteering to put on the Easter Egg Hunt. He then thanked City Administrator Teresa Whitaker for all of her dedication and hard work for the City of Pleasanton.
- B. CITY ADMINISTRATOR REPORT & FINANCIAL OVERVIEW:** Whitaker reminded council that the council positions currently held by Staton and Mattingley, along with the mayor position are all up for election this year. Anyone wanting to file for the positions needs to do so by June 1. Other items discussed in the administrator report included: sales tax information, an update on the Soldiers for Jesus motorcycle rally, audit update, and Narcan and drug disposals bags that were obtained free of charge for the police department.

Whitaker requested a five-minute executive session for trade secrets to discuss a potential business. Motion was made by Mattingley, seconded by Portmann, to enter the executive session as requested, to reconvene in the council room at 6:35pm. Motion carried unanimously and council entered executive session in the council executive chambers at 6:30pm. Council reconvened to the council room at 6:35pm. No action taken.

Whitaker requested a five-minute executive session for attorney/client to discuss possible litigation. Motion was made by Portmann, seconded by Schreckhise, to enter into the executive session as requested, to reconvene to the council room at 6:41pm. Motion carried unanimously and council entered executive session in the council executive chambers at 6:36pm. Council reconvened to the council room at 6:41pm. No action taken.

Whitaker requested a 10-minute executive session for attorney/client to discuss a pending contract. Motion was made by Portmann, seconded by Schreckhise, to enter the executive session as requested, to reconvene to the council room at 6:51pm. Motion carried unanimously and council entered executive session in the council executive chambers at 6:41pm. Council reconvened to the council room at 6:51pm. No action taken.

Whitaker requested a 10-minute executive session for non-elected personnel to discuss job responsibilities. Motion was made by Portmann, seconded by Staton, to enter the executive session as requested, to reconvene to the council room at 7:03pm. Motion carried unanimously and council entered executive session in the council executive chambers at 6:53pm. Becky Hegwald to be included. Council reconvened to the council room at 7:03pm. No action taken.

Motion was made by Mattingley, seconded by Portmann, to enter executive session for five-minutes for non-elected personnel, to discuss wages, to reconvene to the council room at 7:10pm. Motion carried unanimously and council entered executive session in the council executive chambers at 7:05pm. Council reconvened to the council room at 7:10pm. No action taken.

With the consent of the council, Mayor Frisbie appointed Becky Hegwald as the interim city administrator in training.

Motion was made by Mattingley, seconded by Schreckhise, to raise Hegwald's hourly wage to \$22.50. Motion carried unanimously.

**C. APPROVE CONSENT AGENDA:**

1. Approve March 20, 2023, Meeting Minutes
2. Regular Disbursements - \$4,134.92
3. Payroll Disbursements - \$22,019.96
4. Mandatory Disbursements - \$18,130.75

Motion was made by Mattingley, seconded by Portmann, to approve the consent agenda as printed. Motion carried unanimously.


**D. PUBLIC SPEAKER IDENTIFICATION:**



5. Jessica Huntley – Executive session for non-elected personnel to discuss job performance.
6. Patrick Huntley – Executive session for non-elected personnel to discuss job performance.

Motion was made by Portmann, seconded by Mattingley, to enter into executive session for non-elected personnel, to discuss job performance. Motion carried unanimously and council entered executive session in the council executive chambers at 6:18pm to reconvene to the council room at 6:28pm. Jessica and Patrick Huntley to be included in the executive session. Council reconvened to the council room at 6:28pm. No action taken.

- E. COUNCIL MEMBER DISCUSSION:** Portmann – nothing, Herring – nothing, Schreckhise – confirmed a food vendor in town had the required permit, Staton – requested the police department to check the welfare of dogs living in a house that is vacant, Mattingley – wanted the public aware that an upcoming fishing tournament to be held at the lake was not a city sponsored or endorsed event.

- F. **CITY ATTORNEY:** Burton Harding – Contract with Nancy Brixey for land to build a motorcycle riding academy and cabins on. Tabled until next meeting.
- G. **CHIEF OF POLICE:** Tristan Snyder – Chief Snyder gave an update on the number of cases the police department has been working on since last meeting. He also informed council that Ivan Squire would graduate from the police academy on April 7
- H. **CODES:** Charles Stokes - absent
- I. **PLANNING & ZONING:** Teresa Whitaker informed council that the Planning & Zoning Board meeting planned for this week will be postponed.
- J. **PUBLIC WORKS:** Public Works Director Joey Morrisey reported on the number of calls received since joining the 811 line locating program, work being done on streets and in the parking lot at city hall. He also reported that the pool has been drained and prep work has begun to get the pool ready to open. For the parks department he reported that KDWPT had stocked approximately 150 grass carp in the lakes to help with vegetation control.
- K. **NEW BUSINESS:**
  - 7. **Discuss/Consider** code book codification – Harding to prepare an ordinance to adopt at the next meeting.
  - 8. **Discuss/Consider** planning & zoning updated book – Harding to prepare an ordinance to adopt at the next meeting.
  - 9. **Discuss/Consider** bid from Mongan to sandblast and paint swimming pool – Whitaker advised that the bid was exceptionally high and her recommendation was not to accept it. No action was taken.
  - 10. **Discuss/Consider** hiring swimming pool manager – Portmann recused himself from the table for discussion on the pool managers and lifeguards because of nepotism.
  - 11. **Discuss/Consider** hiring lifeguards – Motion was made by Mattingley, seconded by Staton to approve the hiring of the pool managers and lifeguards as presented. Motion carried with Portmann abstaining. Portmann rejoined the meeting.
  - 12. **Discuss/Consider** giving Ivan Squire a \$1.00 per hour raise plus ½ of his sign-on bonus (\$500) for successful completion of KLETC. Effective next payroll (graduation date 4/7/23). Motion was made by Mattingley, seconded by Portmann, to give Squire a 1.00 per hour raise plus ½ of his sign-on bonus for completion of KLETC. Motion carried unanimously.
  - 13. **Discuss/Consider** hiring returning water aerobics instructors – Motion was made by Mattingley, seconded by Herring, to hire Kym Hargrove and Brenda Ratty as water aerobics instructors at the same rate of pay as last year. Motion carried unanimously.
- L. **UNFINISHED BUSINESS:**
  - 14. **Discuss/Consider** dangerous dog ordinance revisions. Tabled until next meeting.
- M. **REMINDERS:** Pet vaccination clinic on April 20, city wide yard sales on April 29, and city wide clean-up on May 1.
- N. **ADJOURN:** Council adjourned at 7:40pm

  
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 Michael Frisbie, Mayor

 ATTEST:  
  
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 Becky Hegwald, City Clerk

Approved April 17, 2023