

CITY OF PLEASANTON, KANSAS

City Council Meeting Minutes

Monday December 21, 2015

6:00 p.m.

Mayor Whitley opened the meeting at 6:p.m. with the Pledge of Allegiance. Attending council members included Brandon Johnson, Cynthia Frisbie, Tristian Wurtz, and Jake Mattingly. Also present were City Counselor Gary Thompson, City Administrator Erica Kern, Deputy City Clerk Nancy Hayes and Amber Coulter of *Linn County News*.

❖ **Mayor's Comments/Executive Session Requests:**

The meeting opened at 6:00 pm with the Pledge of Allegiance. Motion made by Jake Mattingly for an executive session for non-elected personal for 20 minutes to resume at 6:22. 2nd made by Brandon Johnson. Motion carried 4-0. Meeting called back to order by Mayor Whitley at 6:22 with no action taken.

Kern asked for a 2nd executive session for non-elected personnel. Motion made by Brandon Johnson for executive session at 6:30 for 20 minutes to resume at 6:50. 2nd made by Jake Mattingly. Motion carried 4-0. Meeting called back to order by Mayor Whitley at 6:50 with no action taken.

Executive session requested by Gary Thompson for legal discussion. Motion made by Brandon Johnson for executive session at 6:53 for 15 minutes to resume at 7:10. 2nd made by Jake Mattingly. Motion carried 4-0. Meeting called back to order by Mayor Whitley at 7:10 with no action taken.

A request for another executive session for 10 minutes. Motioned by Cynthia Frisbie. 2nd by Tristian Wurtz-Smith. Motioned carried 4-0 at 7:11. Called back to order by Mayor Whitley at 7:20 with no action taken.

Jake Mattingly - pulled Erica into private session to ask question.

❖ **City Administrator & Financial Overview:**

Kern said the City of Pleasanton held Christmas in the Park 1st Saturday in December. We raised \$685 from Snowflake princess- \$150.00 at the dinner to go towards the Community Building.

Generator maintenance is showing that it is not working. Fluids were clear like water. Jake Mattingly asked what kind of service or maintenance was being done on the generator. Mattingly mentioned 2 years ago they were to have maintenance schedule on all equipment. Kern stated Tanner had taken pictures and the insurance company had been notified.

Side walk project - EBH -survey is finishing up.

Eastlake spill way project-Erica had spoken to Patrick Martin from wildlife regarding the standing agreement between county and city - The total responsibility for \$10,000.00 total-\$5,000.00 City and \$5,000.00 County. They are billing us gradually.

Community center not enough money left in the Grant to finish the project. \$60,000.00 roughly is left in the Grant. There are Loans with 30 year terms to try to finish up. Brandon asked what we could expect is needed to finish it. Erica will work up the numbers to give to them.

The Postage meter is running about \$1,000.00 per year. We are going to discontinue using it and use bulk stamps.

Software support offer for \$1900.00 a year was discussed. Kern felt we could do without the support and save the money.

Loan documents for excess funding of water project are in the packet. A total of \$69,000.00 additional funding is being requested.

Financial for the year was discussed - at 99% of budget at 12/2/15. We could now move money from water to where we need it.

Jake Mattingly motioned to transfer funds \$2,500.00 rather than \$5,000.00 from wastewater to Municipal equipment. 2nd made by Brandon Johnson. Motion passed 4-0

Brandon asked about EBH bills. Kern stated we have met our commitment on the survey side of the grant and that is the bill.

❖ **Approve Consent Agenda:**

Motion made by Brandon Johnson to approve consent agenda. 2nd by Jake Mattingley Motion carried 4-0.

❖ **Public Speaker:**

Rob Dent - bids for new ventilation fans as they did not get changed out in fire of 2000. They are about 20 years old. They have enough money in the budget to purchase it. He thinks it is a good time to do it. 2 bids he gave specs on the fans per the flyers given in the packets. He would like to have an invoice on the fan and pay out of this year's funds. Tristian Wurtz-Smith motioned to purchase leader fan. Brandon Johnson 2nd the motion purchase of fan for roughly \$2,225.00 Vote carried 4 - 0.

He then talked about the low pressure in 2 hydrants both were replaced and are brand new. one by the school, they have lower pressure after the new line change out and they are still trying to figure out why the pressure is not what it was. Pressure was 870 gal per min now around 500 gal per min.

We are working to get to a class 4 ISO rating we may need to add some hydrants in a couple of places to get us to the class 4 in the future.

❖ **Council Member Discussion:**

Sign on 69 is flopping and loose- per council the sign was contracted to put it up. The sign looks bad and need fixed. The Dunlop park- safety issues with equipment - paint peeling- plexi-glass is broke out again- swing toddler seat needs to be replaced. One of the teeter totters has no seats.

Jake mentioned replacing the pexi-glass that is broke out replace with something that cannot be broke so easy.

Cones and road work over by her church - and a lot of pot holes Sycamore St was mentioned. Erica will follow up with public works.

Tristian asked if we were done at West lake - Erica explained where we were at - and is not finished.

Also said there is a large pot hole near Calvin Johnson's and Joan Cox's house. Erica explained that they are having to replace the man hole cover and we have been in the process of fixing and other things have happened to prevent the finished project.

❖ **City Attorney:**

Gary Thompson-nothing to report

❖ **Chief of Police:**

Tanner Ogden-absent. Erica gave Tanner's update.

❖ **Planning & Zoning:**

Discuss appointments of Russ Gardner, Rita Spence, and Ethan Sabine to the Planning Commission. Jake Mattingley motioned to approve all 3. Brandon Johnson 2nd motioned. Motion passed 4-0

❖ **Public Works:**

Joe Whitaker was absent. Erica said his only issues are in new business.

❖ **New Business:**

Approve CMB license for 2016; Casey's General Store, Tina's Place, Pete's, and Dollar General (upon Completion of back ground checks Jake Mattingley motioned to approve. Tristian Wurtz- Smith 2nd. Motion was approved 4-0

Discuss/Approve hiring Lloyd Howell to work at compactor @ \$8.50 @ hour. Jake Mattingley motioned to approve. Tristian Wurtz-Smith 2nd. Motion carried 4-0

Discuss/Approve 6 month pay increase for Teresa Whitaker. Erica gave the recommendation to increase from \$14.00 to \$15.50. Jake said that is not a good precedence to jump that much at 6 months. Tristian Wurtz-Smith

asked what we usually do. Erica stated we normally give \$1.00 at 6 months. Brandon motioned to give Teresa Whitaker a \$1.00 raise. Cynthia Frisbee 2nd. Motion carried 4-0

Discuss /Approve purchase of Styrofoam sheets for winter pits at an approximate cost of \$1800.00 from Carter Waters or precut insulators from Olathe Winwater for \$3250.00. Jake Mattingley motioned to approve purchasing from Carter Waters in the amount of \$1,800.00. Tristian 2nd. Motion carried 4-0

Approve Resolution 302 section 125 (Cafeteria Plan) for pretax employer sponsored benefit plans
Gary Thompson- explained this is a resolution to allow them to do it. Jake motioned to approve the Resolution and Tristian 2nd. Motion carried 4-0.

❖ **Unfinished Business:**

Discuss/Approve security camera options Gary Thompson added that Nick gave an estimate for custom system (not off the shelf). The estimate included in the package. \$1700 equipment - \$500 labor-\$2200.00 combined.

Brandon asked what the prior options had been - \$600 was equipment-- and not installed and no support.
Cynthia Frisbee motioned to accept the bid by Nick Thompson. Brandon Johnson 2nd. Motion carried 4-0.

Discuss / approve additional funding in the amount of \$69,000.00 for final payment on USDA RD water improvement project.

Erica - said this will take care of the final expenses and get everyone paid. Jake Mattingley motioned to approve. Tristian Wurtz-Smith 2nd. Motion carried 4-0

Discuss / approve disciplinary action forms documents from November. Council is still looking the forms over.

Discuss / approve changes to smoking policy to include e-cigarettes and vapor. Gary Thompson explained the new wording to included e-cigarettes and vapor. Council detailed they want the wording “cab enclosures” taken out of the current handbook. Jake motioned to approve the changes. Brandon 2nd. Motion carried 4-0.

Discuss / approve revised highway and airport overlay plan Gary Thompson - explained it has not been approved yet. Jake asked to look over and refresh his memory on it before voting.

Housing authority appointments completed and the Mayor appointed.

❖ **Reminders**

Volunteers needed Saturday and Sunday anytime from 9:00 am till done.

❖ **Adjourn**

Motion was made to adjourn by Tristian Wurtz-Smith. Jake Mattingley 2nd . Motion carried 4-0.
Meeting adjourned at 8:05 pm.

Eldred Whitley, Mayor

Teresa Whitaker, City Clerk