

CITY OF PLEASANTON, KANSAS
City Council Meeting Minutes
Monday, December 18, 2017 Council Meeting
6:00 p.m.

Attending council members included Brandon Johnson, Cynthia Frisbie, Chris Ellis, and Council member Aaron Portmann. Mayor Eldred Whitley was absent and Mayor Pro-Tem Brandon Johnson conducted the meeting. City Attorney Gary Thompson was also absent. Also present were City Administrator Erica Kern, City Clerk Teresa Whitaker and Barbara Proffitt of the *Linn County News*.

- **Mayor's Comments/Executive Session Request:**

The Mayor Pro-Tem Brandon Johnson opened the meeting at 6:00 pm with the Pledge of Allegiance. At 6:03 pm, Kern requested an executive session for non-elected personnel to discuss matters regarding non-elected personnel for 10 minutes. Chris Ellis motioned the same. Cynthia 2nd. Motion carried 4-0. Meeting resumed at 6:13 pm with no action. Chris Ellis made a motion to give full time employees a 3% raise. Cynthia Frisbie 2nd. Motion carried 4-0.

- **Administrator's Report**

Kern gave the Council a financial report. All departments have stayed within the budgets. We are currently under budget by 1.5%. One transfer that was scheduled to be made to Special Projects should be reduced to \$12,500.00 to ensure staying within budgetary limitations.

Dick Carpenter, Raphael Murillo, Chane Carpenter, and Chase Carpenter set 3 of the light poles at RLC Field. They intend to do the remaining poles this weekend.

Kern sent off requests to several engineering firms for proposals for the dam inspections due next year. We should have a better idea of cost this way.

Last month, letters were sent to the landlords in town. We have received over 30 letters back out of over 60.

Portmann asked if we have made headway with the tire disposal program that is being considered. Kern will follow up on that.

- **Approve Consent Agenda:**

Motion to approve the consent agenda by Aaron Portmann. 2nd by Chris Ellis. The motion carried 4-0.

1. Regular meeting minutes: December 04, 2017
2. Regular Council Disbursements: **\$9,373.94**
3. Payroll Disbursements: **\$21,146.52**
4. Mandatory Disbursements: **\$16,134.34**

- **Public Speaker:**

None

- **Council Member Discussion:**

None

- **City Attorney:**

Gary Thompson-none

- **Chief of Police:**

Chief Tristan Snyder- 6 arrests this month. 241 call outs and 80 arrests for the year.

- **Planning and Zoning:**

Kern-Nothing to report.

- **Public Works:**

Joe Whitaker- Demolition complete on 605 E 7th.

Community Center was cleaned and prepped for the painters that were doing the floor.

A water meter was moved.

Christmas decorations were finished.

Sticks and brush are still being cleaned at East lake.

Rock was taken to a spot in town.

Locates for Cox water line are being done to follow the current utility easement. There is a lot of congestion with existing lines there.

New faucet put in women's bathroom.

Casey went to get cold mix today so pothole patching can happen.

There was another TOC violation again. Whitaker talked to the chemical rep with Hawkins and added a chemical that will help alleviate the issue. On the advice of the rep, the activated carbon and sodium permanganate has been eliminated. There is a new chemical called Earthtech that is being added. The elimination of the two chemicals will also yield a cost savings.

With regards to the overhead door at the show-up building, Terry Long stated it will be a commercial door. The other company has promised to send the proposal but, to date, has not. Whitaker stated that he recommends going with Terry Long in the amount of \$1315.00. That bid includes adjusting the springs.

Chris Ellis made a motion to approve the bid from Terry Long. Cynthia Frisbie 2nd. Motion carried 4-0

- **New Business:**

a. Discuss/Consider annual raises. See above.

b. Discuss/Consider bids for repairs to City Hall pillar. Tabled.

c. Discuss/Consider year end transfers. Motion to approve the change in the transfer to Special Projects from \$32,500.00 to \$12,500.00. Aaron motioned the same. Chris 2nd. Motion carried 4-0.

d. Discuss/Consider tax incentive for Cox Motors. The inspection was done and Joe Whitaker stated it looked good. Chris motioned to approve the tax incentive. Aaron 2nd. Motion carried 4-0.

e. Discuss/Consider Quit Claim Deed to Waters on vacated portion of Walnut Street. Gary explained the vacated area was done and it returns to both halves of the property owners on each side. 35 feet would actually come back to the City of Pleasanton due to the wording so Gary wrote it up to vacate the 35-foot area. A motion was made to authorize Brandon to sign the quit claim deed by Chris Ellis. Cynthia 2nd. Motion carried 4-0.

f. Discuss new CFAP contract. Kern explained the contract is the same except for some revisions by the Federal government. Cynthia motioned the same. Chris Ellis 2nd. Motion carried 4-0.

- **Unfinished Business:**

a. Discuss/Consider proposal from KwiKom Communications. Gary Thompson stated that we need to put a time limit on the contract. Ellis asked if there was an escape clause. Gary also stated there was no dollar amount included in the monthly amount. The Council felt that a 5-year contract at \$125.00 per month would be acceptable. Gary or Erica will go back to KwiKom with those figures and, if accepted, will approve at a future meeting.

- **Reminders:**

We are nearing completion of the Community Center. All volunteers are NEEDED and APPRECIATED!

- **Adjourn**

Motion to adjourn at 6:35 pm by Chris Ellis. 2nd by Cynthia. Motion carried 4-0.

Brandon Johnson, Pro-Tem Mayor

Teresa Whitaker, City Clerk